



**BOARD OF COMMISSIONERS OF THE
PORT OF NEW ORLEANS
MINUTES OF
THE BUDGET COMMITTEE MEETING
MONDAY, JULY 23, 2018**

A MEETING OF THE BUDGET COMMITTEE OF THE BOARD OF COMMISSIONERS OF THE PORT OF NEW ORLEANS, HELD IN THE PRESENTATION ROOM ON THE 4TH FLOOR AT ITS OFFICES LOCATED AT 1350 PORT OF NEW ORLEANS PLACE, NEW ORLEANS, LOUISIANA, WAS CALLED TO ORDER BY COMMITTEE CHAIRMAN ARNOLD B. BAKER AT 1:33 P.M. ON MONDAY, JULY 23, 2018.

COMMITTEE MEMBERS

PRESENT:

Arnold B. Baker, Committee Chairman
Tara C. Hernandez, Member
William H. Langenstein, III, Member
Charles H. Ponstein, Member
Jack C. Jensen, Jr., Member

COMMITTEE MEMBERS

ABSENT:

Laney J. Chouest, Member
Darryl D. Berger, Member

STAFF:

B. Christian, President and Chief Executive Officer
L. Colletta, Executive Counsel
A. Fant, Vice President, Planning & Facilities
M. Ganon, Vice President, Public Affairs
B. Landry, Vice President, Commercial
E. Pansano, Director, Internal Audit
R. Wendel, Chief Financial Officer
R. Aragon Dolese, Director, Marketing & Communications
L. Blackman, Director, Real Estate & Cruise Projects
T. Carter, Director, Procurement
C. Coats, Director, Real Estate
A. Evett, Director, Engineering
J. Guidry, Director, Maintenance
R. Hecker, Chief, Harbor Police Department
D. Jackson, Manager, Media Relations
M. Verderame, Director, Records
H. Fontenot, Paralegal

GUESTS:

D. Campbell, NOPB General Manager
D. Lafont, NOPB Chief Financial Officer
C. Bonura, NOPB Director of Industrial Development
A. Von Dobeneck, NOPB Director of External Affairs
S. Richoux, NOPB Revenue Clerk
J. Dawes, Gallagher Benefits Services, LLC
K. Johnson, Gallagher Benefits Services, LLC

I. Determination of Quorum and Call to Order

Committee Chairman Baker determined the existence of a quorum and called the meeting to order at 1:33 P.M.

II. Briefing and Discussion Items:

A. Recommend to the Board at its Regular Monthly Meeting the Acceptance of the Consolidated Financial Statements for June, 2018.

Mr. Landry gave a brief cargo report. He stated that June was a strong month for cargo. Mr. Landry stated that the Port set a record with 553,000 TEU's this past year, and had over 52,000 TEU's for the month of June. He stated that breakbulk volume remains low due to tariffs going into effect on June 1st and expects it to remain low throughout the summer months. Mr. Landry stated that cruise and rail business lines were continuing to do well as expected.

Mr. Wendel briefed the committee on the June, 2018, financial statements. He distributed a report detailing the financial information, a copy of which is made part of these minutes.

Mr. Wendel stated that on the revenue side, June was a good month for the Port. He stated that on terminal operations, the Port was \$200,000 below budget for the year. Mr. Wendel stated that container business continues to have strong growth, and that cruise and real estate are both above budget.

Mr. Wendel stated that on the rail side, it was a very good month, coming in at \$425,000 above budget and that all rail operations continues to be strong.

Mr. Wendel stated that the Port expenses are slightly below budget for the month and above budget for the year. He stated that the Port is \$1.9 million below budget for labor and \$257,000 above last year's numbers. He mentioned that all other expenses came in below budget. Mr. Wendel stated that operating income before depreciation came in below budget for the month due to expenses, making it \$1.5 million above budget for the year, and \$21.1 million for operating income.

Mr. Wendel stated that the New Orleans Public Belt had another good month and is above budget with \$2.7 million of income versus a budget of \$2.4 million.

Committee Chairman Baker moved for a motion to recommend acceptance of the consolidated financial statements at the Regular Board meeting. Commissioner Jensen seconded the motion. **MOTION CARRIED UNANIMOUSLY.**

B. Recommend to the Board at its Regular Monthly Meeting a Resolution Authorizing the President and Chief Executive Officer to Enter into a Three-Year, with Two One-Year Options, Professional Services Contract with Gallagher Benefits Services, LLC, at a Cost Not to Exceed Three Percent of Benefits' Cost but Not Less Than \$133,000 for Benefits and Other Related Consulting Services.

Mr. Wendel presented and recommended approval of the resolution. He provided an overview of the broker selection process, and responded to Commissioners' questions regarding the terms of the contract.

Committee Chairman Baker moved to recommend the resolution for approval at the Regular Board meeting. Commissioner Hernandez seconded the motion. **MOTION CARRIED UNANIMOUSLY.**

III. Public Comment

Chairman Baker called for public comment, but there was none.

IV. Adjournment

There being no further business to come before the committee, Committee Chairman Baker called for a motion to adjourn. Commissioner Ponstein so moved, and Commissioner Langenstein seconded. **MOTION PASSED UNANIMOUSLY.** The meeting was adjourned at 1:53 P.M.



**BOARD OF COMMISSIONERS OF THE
PORT OF NEW ORLEANS**

**MINUTES OF
THE PLANNING AND ENGINEERING COMMITTEE MEETING
MONDAY, JULY 23, 2018**

A MEETING OF THE PLANNING AND ENGINEERING COMMITTEE OF THE BOARD OF COMMISSIONERS OF THE PORT OF NEW ORLEANS, HELD IN THE PRESENTATION ROOM ON THE 4TH FLOOR AT ITS OFFICES LOCATED AT 1350 PORT OF NEW ORLEANS PLACE, NEW ORLEANS, LOUISIANA, WAS CALLED TO ORDER BY *AD HOC* COMMITTEE CHAIRMAN JACK C. JENSEN, JR. AT 1:54 P.M. ON MONDAY, JULY 23, 2018.

COMMITTEE MEMBERS

PRESENT:

Jack C. Jensen, Jr., *Ad Hoc* Committee Chairman
Arnold B. Baker, Member
Tara C. Hernandez, Member
William H. Langenstein, III, Member
Charles H. Ponstein, Member

COMMITTEE MEMBERS

ABSENT:

Darryl D. Berger, Committee Chairman
Laney J. Chouest, Member

STAFF:

B. Christian, President and Chief Executive Officer
L. Colletta, Executive Counsel
A. Fant, Vice President, Planning & Facilities
M. Ganon, Vice President, Public Affairs
B. Landry, Vice President, Commercial
E. Pansano, Director, Internal Audit
R. Wendel, Chief Financial Officer
R. Aragon Dolese, Director, Marketing & Communications
L. Blackman, Director, Real Estate & Cruise Projects
T. Carter, Director, Procurement
C. Coats, Director, Real Estate
A. Evett, Director, Engineering
J. Guidry, Director, Maintenance
R. Hecker, Chief, Harbor Police Department
D. Jackson, Manager, Media Relations
M. Verderame, Director, Records
H. Fontenot, Paralegal

GUESTS:

D. Campbell, NOPB General Manager
D. Lafont, NOPB Chief Financial Officer
C. Bonura, NOPB Director of Industrial Development

A. Von Dobeneck, NOPB Director of External Affairs
S. Richoux, NOPB Revenue Clerk
J. Dawes, Gallagher Benefits Services, LLC
K. Johnson, Gallagher Benefits Services, LLC

I. Determination of Quorum and Call to Order

In the absence of Board Chairman Laney J. Chouest, Board Vice-President Arnold B. Baker appointed Commissioner Jack C. Jensen, Jr. to serve as the *Ad Hoc* Committee Chairman for the purposes of this meeting only. *Ad Hoc* Committee Chairman Jensen determined the existence of a quorum and called the meeting to order at 1:54 P.M.

II. Briefing and Discussion Items:

A. Recommend to the Board at its Regular Monthly Meeting a Resolution Authorizing the President and Chief Executive Officer to Purchase Six Ford Explorers in the Amount of \$176,740 Under State of Louisiana Contract No. 4400010204 for Use by the Harbor Police Department.

Mr. Guidry presented and recommended approval of a resolution authorizing the President and Chief Executive Officer to enter into a state contract in the amount of \$176,740 with Bill Hood Ford, LLC, of Hammond, Louisiana, for the purchase of four patrol vehicles and Crescent Ford Trucks and SUV's for the purchase of two administrative vehicles. These vehicles will be used for the Harbor Police Department. The contract is funded by the Board's Fiscal Year 2019 Capital Improvement Program.

Ad Hoc Committee Chairman Jensen moved to recommend the resolution for approval at the Regular Board meeting. Commissioner Baker seconded the motion. **MOTION CARRIED UNANIMOUSLY.**

B. Recommend to the Board at its Regular Monthly Meeting a Resolution Awarding a Contract to John W. Stone Oil Distributor, LLC, for the Annual Purchase of Marine Diesel Fuel.

Mr. Guidry presented and recommended approval of the resolution. He provided an overview of historic fuel costs and explained the pricing structure for the contract, estimating the Port's annual consumption to be approximately 163,000 gallons. The contract is funded by the Board's Expense Budget.

Ad Hoc Committee Chairman Jensen moved to recommend the resolution for approval at the Regular Board meeting. Commissioner Ponstein seconded the motion. **MOTION CARRIED UNANIMOUSLY.**

III. Public Comment

Ad Hoc Committee Chairman Jensen called for public comment, but there was none.

IV. Adjournment

There being no further business to come before the committee, *Ad Hoc* Committee Chairman Jensen called for a motion to adjourn. Commissioner Langenstein moved, and Commissioner Ponstein seconded. The **MOTION CARRIED UNANIMOUSLY** and the meeting was adjourned at 1:58 P.M.



**BOARD OF COMMISSIONERS OF THE
PORT OF NEW ORLEANS
MINUTES OF
THE EXECUTIVE COMMITTEE MEETING
THURSDAY, JULY 26, 2018**

A MEETING OF THE EXECUTIVE COMMITTEE OF THE BOARD OF COMMISSIONERS OF THE PORT OF NEW ORLEANS, HELD IN THE PRESENTATION ROOM ON THE 4TH FLOOR AT ITS OFFICES LOCATED AT 1350 PORT OF NEW ORLEANS PLACE, NEW ORLEANS, LOUISIANA, WAS CALLED TO ORDER BY *AD HOC* COMMITTEE CHAIRMAN DARRYL D. BERGER AT 9:35 A.M. ON THURSDAY, JULY 26, 2018.

**COMMITTEE MEMBERS
PRESENT:**

Darryl D. Berger, *Ad Hoc* Committee Chairman
William H. Langenstein, III, Member
Charles H. Ponstein, Member
Jack C. Jensen, Jr., Member

**COMMITTEE MEMBERS
ABSENT:**

Laney J. Chouest, Committee Chairman
Arnold B. Baker, Member
Tara C. Hernandez, Member

STAFF:

B. Christian, President and Chief Executive Officer
L. Colletta, Executive Counsel
A. Fant, Vice President, Planning & Facilities
M. Ganon, Vice President, Public Affairs
B. Landry, Vice President, Commercial
E. Pansano, Director, Internal Audit
R. Wendel, Chief Financial Officer
R. Aragon Dolese, Director, Marketing & Communications
T. Carter, Director, Procurement
A. Pellegrin, Director, Sustainable Development
M. Verderame, Director, Records
H. Fontenot, Paralegal

GUESTS:

C. Bonura, NOPB Director of Industrial Development
A.von Dobeneck, NOPB Director of External Affairs
P. Flower, 2 Canal Owner, LLC
S. Tyler, Jones Walker

I. Determination of Quorum and Call to Order

In the absence of Board and Committee Chairman Laney J. Chouest, Ad Hoc Committee Chairman Darryl D. Berger assumed the role of *Ad Hoc* Committee Chairman for the purpose of holding this meeting only. *Ad Hoc* Committee Chairman Berger determined the existence of a quorum and called the meeting to order at 9:35 A.M.

II. Briefing and Discussion Items:

A. PIER Plan Briefing

Ms. Pellegrin briefed the committee on the Port Inner Harbor Economic Revitalization Plan (PIER). She went over the objectives of the PIER Plan, identifying opportunities and addressing challenges of creating a vision for a vibrant economic corridor. Ms. Pellegrin stated that the PIER Plan will engage and gather input to assess conditions and allow for future development. She ended her briefing by talking about the PIER Plan stakeholder panel, which incorporated feedback from stakeholder groups across the area.

B. Procurement Update

Ms. Carter gave an update on the Procurement activities at the Port, including the emphasis on developing vendor relations and improving centralized purchasing processes. She stated that the Port's goal is to be transparent, inclusive, and have an accessible procurement process for both internal and external users.

Ms. Carter also mentioned that the Procurement plan for partners at the New Orleans Public Belt will be the same as the Port.

III. Executive Session:

At 9:50 A.M., a motion was made by *Ad Hoc* Committee Chairman Berger, and seconded by Commissioner Langenstein, for the Board to enter into a closed Executive Session. **MOTION CARRIED UNANIMOUSLY** and the Board entered into Executive Session at 9:51 A.M.

Daniel Berger v. Board of Commissioners of the Port of New Orleans, Civil District Court Docket No. 2013-11679, Division "C".

At 10:12 A.M., a motion was made by Commissioner Langenstein to end the closed Executive Session and return to the open meeting. The motion was seconded by Commissioner Ponstein, **MOTION CARRIED UNANIMOUSLY**, and the Executive Session ended at that time.

IV. Chairman's Comments

Ad Hoc Committee Chairman Berger had no comment.

V. President and Chief Executive Officer's Comments

Ms. Christian deferred her comments until the Regular Board meeting.

VI. Public Comment

Ad Hoc Committee Chairman Berger called for public comment, and there was none.

VII. Adjournment

There being no further business to come before the committee, *Ad Hoc* Committee Chairman Berger called for a motion to adjourn. Commissioner Langenstein moved, and Commissioner Ponstein seconded. **MOTION CARRIED UNANIMOUSLY.** *Ad Hoc* Committee Chairman Berger adjourned the meeting at 10:16 A.M.



**BOARD OF COMMISSIONERS OF THE
PORT OF NEW ORLEANS
MINUTES OF
THE REGULAR MEETING
THURSDAY, JULY 26, 2018**

A REGULAR MEETING OF THE BOARD OF COMMISSIONERS OF THE PORT OF NEW ORLEANS, HELD IN THE 1ST FLOOR AUDITORIUM AT ITS OFFICES LOCATED AT 1350 PORT OF NEW ORLEANS PLACE, NEW ORLEANS, LOUISIANA, WAS CALLED TO ORDER BY AD HOC CHAIRMAN DARRYL D. BERGER, AT 11:04 A.M. ON THURSDAY, JULY 26, 2018.

COMMISSIONERS

PRESENT:

Darryl D. Berger, *Ad Hoc* Chairman
William H. Langenstein, III, Member
Charles H. Ponstein, Member
Jack C. Jensen, Jr., Member

COMMISSIONERS

ABSENT:

Laney J. Chouest, Chairman
Arnold B. Baker, Vice-Chairman
Tara C. Hernandez, Secretary-Treasurer

STAFF:

B. Christian, President and Chief Executive Officer
L. Colletta, Executive Counsel
A. Fant, Vice President, Planning & Facilities
M. Ganon, Vice President, Public Affairs
B. Landry, Vice President, Commercial
E. Pansano, Director, Internal Audit
R. Wendel, Chief Financial Officer
R. Aragon Dolese, Director, Marketing and Communications
L. Blackman, Director, Real Estate & Cruise Projects
T. Carter, Director, Procurement
A. Evett, Director, Engineering
J. Guidry, Director, Maintenance
R. Hecker, Chief, Harbor Police Department
B. Gussoni, Special Counsel
B. Nalley, Staff Attorney
J. Haralson, Manager, Community Relations
A. Pellegrin, Director, Sustainable Development
M. Verderame, Director, Records
K. Frankic, Port Planner
H. Fontenot, Paralegal
J. Schecter, Communications
E. Ralph, Human Resources

E. Bordelon, Executive Assistant
W. Stokes, Administrative Assistant
D. Feraci, Administrative Assistant
C. Falgoust, Administrative Assistant

GUESTS:

D. Campbell, NOPB General Manager
C. Bonura, NOPB Director of Industrial Development
A. Von Dobeneck, NOPB Director of External Affairs
K. Price, New Orleans Terminal
R. Glapion, the Beta Group
Z. Monroe, Sabiston Consultants

I. Determination of Quorum and Call to Order

In the absence of Board Chairman Laney J. Chouest, *Ad Hoc* Chairman Darryl D. Berger assumed the role of *Ad Hoc* Chairman for the purpose of holding this meeting only. *Ad Hoc* Chairman Berger determined the existence of a quorum and called the meeting to order at 11:04 A.M.

II. Pledge of Allegiance

Ad Hoc Chairman Berger asked Commissioner Ponstein to lead the Board and the audience in saying the Pledge of Allegiance, and he did so.

III. General Public Comment

Ad Hoc Chairman Berger called for general public comment, but there was none.

IV. Approval of June, 2018 Public Meeting Minutes

On motion duly made by *Ad Hoc* Chairman Berger and seconded by Commissioner Langenstein, the Board unanimously approved the minutes of its public meetings of June, 2018, as previously circulated.

V. Acceptance of Consolidated Financial Statement for June, 2018

On motion duly made by *Ad Hoc* Chairman Berger and seconded by Commissioner Ponstein, the Board unanimously accepted the June, 2018, consolidated financial statement, as previously circulated.

VI. Actions Required:

- A. Consider Approval of a Resolution Authorizing the President and Chief Executive Officer to Enter into a Three-Year, with Two One-Year Options, Professional Services Contract with Gallagher Benefits Services, LLC, at a Cost Not to Exceed Three Percent of Benefits' Cost but Not Less Than \$133,000 for Benefits and Other Related Consulting Services.**

Mr. Wendel presented and recommended approval of the resolution. He provided a recap of the contract terms, and the process by which the broker firm was selected.

Ad Hoc Chairman Berger advised the Board that the Budget Committee had reviewed the resolution with staff and voted to recommend it for approval at this meeting. He then moved for its approval. **MOTION CARRIED UNANIMOUSLY.**

- B. Consider Approval of a Resolution Authorizing the President and Chief Executive Officer to Purchase Six Ford Explorers in the Amount of \$176,740 Under State of Louisiana Contract No. 4400010204 for Use by the Harbor Police Department.**

Mr. Guidry presented and recommended approval of the resolution. He explained that four of the vehicles would be used for patrol purpose, while two of the vehicles would be used for administrative purposes. Mr. Guidry stated that the purchase of the vehicles is funded in the Fiscal Year 2019 Capital Equipment Budget.

Ad Hoc Chairman Berger advised the Board that the Planning and Engineering Committee had reviewed the resolution with staff and voted to recommend it for approval at this meeting. He then moved for its approval. **MOTION CARRIED UNANIMOUSLY.**

- C. Consider Approval of a Resolution Awarding a Contract to John W. Stone Oil Distributor, LLC, for the Annual Purchase of Marine Diesel Fuel.**

Mr. Guidry presented and recommended approval of the resolution. He stated the terms of the contract, as well as an estimated total volume of approximately 163,000 gallons of diesel fuel needed to meet the Port's needs for the upcoming year. Mr. Guidry stated the contract for fuel purchases is funded in the Fiscal Year 2019 Expense Budget.

Ad Hoc Chairman Berger advised the Board that the Planning and Engineering Committee had reviewed the resolution with staff and voted to recommend it for approval at this meeting. He then moved for its approval. **MOTION CARRIED UNANIMOUSLY.**

VII. Commissioner' Comments

Ad Hoc Chairman Berger called for commissioners' comments, but there were none.

VIII. Report by the President and Chief Executive Officer

Ms. Christian reported that the Port set a new container volume record for the 2018 Fiscal Year, with 553,000 TEUS, which is a 10% increase over the previous fiscal year. She mentioned that imports grew by 9.7% and exports grew by 10.3%.

Ms. Christian recognized Brennen Bradley, a senior at ULM, recently completed his internship working with the Commercial Department.

Ms. Christian reported that the Port is scheduled to launch a new website in mid-August. She recognized the Communications team for their hard work and efforts to develop the new website.

IX. Adjournment

There being no further business to come before the Board, the meeting was adjourned at 11:15 A.M.