

**BOARD OF COMMISSIONERS OF THE
PORT OF NEW ORLEANS
MINUTES OF
THE BUDGET COMMITTEE MEETING
MONDAY, MARCH 25, 2019**

A MEETING OF THE BUDGET COMMITTEE OF THE BOARD OF COMMISSIONERS OF THE PORT OF NEW ORLEANS, HELD IN THE PRESENTATION ROOM ON THE FOURTH FLOOR AT ITS OFFICES LOCATED AT 1350 PORT OF NEW ORLEANS PLACE, NEW ORLEANS, LOUISIANA, WAS CALLED TO ORDER BY COMMITTEE CHAIR TARA C. HERNANDEZ AT 1:39 P.M. ON MONDAY, MARCH 25, 2019.

COMMITTEE MEMBERS

PRESENT:

Tara C. Hernandez, Committee Chair
Laney J. Chouest, Member
Arnold B. Baker, Member
Darryl D. Berger, Member
William H. Langenstein, III, Member
Charles H. Ponstein, Member

COMMITTEE MEMBER

ABSENT:

Jack C. Jensen, Jr., Member

STAFF:

B. Christian, President and Chief Executive Officer
L. Colletta, Executive Counsel
A. Fant, Vice President, Planning and Facilities
M. Ganon, Chief of Staff, Vice President, Public Affairs
R. Wendel, Chief Financial Officer
B. Landry, Vice President and Chief Commercial Officer
R. Aragon Dolese, Director, Marketing and Communications
T. Carter, Director, Procurement
A. Evett, Director, Engineering
E. Pansano, Director, Internal Audit
M. Verderame, Director, Records
M. Gresham, Director, External Affairs
J. Guidry, Director, Maintenance
A. Pellegrin, Director, Sustainable Development
C. Coates, Director, Real Estate
J. Sholar, Director, Human Resources
J. Ragusa, Public Information Director
C. Alfonso, Community Engagement Manager
M. Smith, Administrative Assistant

GUESTS:

D. Lafont, NOPB
C. Kocur, NOPB
C. Gendusa, NOPB

B. Franklin, NOPB
J. Cleveland, ParaTech
B. Hammond, Carr, Riggs & Ingram, LLC
B. Naghavi, Hardesty & Hanover
L. Traweek, *New Orleans City Business*

I. Determination of Quorum and Call to Order

In the absence of Committee Chair Hernandez, Board Chairman Baker appointed Commissioner Chouest to convene the meeting as *Pro Tempore* Committee Chair. Commissioner Chouest determined the existence of a quorum and called the meeting to order at 1:39 p.m.

Ms. Verderame provided staff with a safety briefing.

II. Briefing and Discussion Items:

A. Recommend to the Board at its Regular Monthly Meeting the Acceptance of the Consolidated Financial Statements for February, 2019.

Committee Chair Hernandez joined the meeting at 1:46 p.m.

Commissioner Berger joined the meeting at 1:54

Mr. Wendel distributed the February 2019 financial reports to the Board, a copy of which is made a part of these minutes. He provided an overview of the Board's and the NOPB's expenses, revenues, and budgets on both a monthly, and fiscal year-to-date basis.

Mr. Landry stated container business was down in February, which he attributes to several vessels being unable to berth due to the weather and river conditions. He noted that TEUs are increasing in volume over last year's growth, and are now 13.2% up compared to 12% last year. He stated breakbulk numbers took a small drop from the previous month, which he attributes to river conditions and holidays. He expects the volume to increase in March.

Mr. Landry responded to Commissioner Ponstein's questions regarding lack of ships due to weather conditions.

Mr. Wendel stated the cruise business increased in February compared to January, which was anticipated. He noted river cruise business has started to pick up in the month of February. He stated the cruise business continues to grow, which he attributes to Royal Caribbean coming back to New Orleans and Norwegian bringing in the larger vessel. He noted cruise parking revenues remain on budget as expected.

The Board's terminal operations revenue was \$16,000 below budget in February. Mr. Wendel stated the rentals were up but container cranes and dockage were below budget.

For the year, terminal operations are \$375,000 below budget, which is attributable to the tariff situation and is offset by growth in the container business.

Mr. Wendel stated the cruise operations were on budget. The parking was slightly higher than expected. Overall cruise operations came in at \$1.4 million against a budget of \$1.3 million. For the year, cruise revenues are on budget.

Real estate continues to be on budget for the year, which may be slightly higher due to volume rentals above budget.

Mr. Wendel provided an overview of the New Orleans Public Belt Railroad Corporation's ("NOPB") February Operations' revenue. He noted that Class I switching, car shop and rail storage revenues continue to be slightly above budget.

NOPB operations overall came in at \$2.7 million against a budget of \$2.4 million, which is almost \$300,000 above budget for the month of February. Year to date revenues remain above budget at \$2.4 million.

Mr. Wendel responded to questions from Commissioners Langenstein and Chouest regarding other revenue categories and parking revenue from the cruise business.

The maintenance and labor expenses remain below budget. Mr. Wendel stated the Board's operating income for this month came in at \$2.3 million against a budget of \$2.9 million, which is \$448,000 above budget for the month. The Board is now \$544,000 above budget for the year and is in a healthy position to finish out the fiscal year.

Mr. Wendel responded to Commissioner Langenstein's questions regarding line items for demolition costs and other miscellaneous costs. Commissioner Langenstein requested a detailed breakdown of the miscellaneous categories.

Mr. Wendell stated NOPB's revenues came in above budget at \$2.7 against a budget of \$2.4 million. Expenses remain below budget for the month except for increase of the claims reserves as discussed in the Committee Meeting in February. Overall, the NOPB came in at \$339,000 in operating income against a budget of \$358,000 which is \$19,000 below budget for the month. For the year, revenues are \$1.3 million above the budget of \$2.8 million.

On a consolidated basis, the operating income before depreciation for the month of February was \$2.6 million against a budget of \$2.48 million; this was \$429,000 above budget for the month and \$1.9 million above budget for the year.

Commission Langenstein made a motion to recommend acceptance of the February, 2019 consolidated financial statements at the Regular Board meeting. Commissioner Chouest seconded the motion. **MOTION CARRIED UNANIMOUSLY.**

B. Recommend to the Board at its Regular Monthly Meeting a Resolution Authorizing the President and Chief Executive Officer to Enter into a Professional Services Contract with Carr, Riggs & Ingram, LLC, to Provide Annual Financial Audit, Legislative Auditor Agreed Upon Procedures, and Single Audit Services for the Fiscal Years Ending June 30, 2019, June 30, 2020, and June 30, 2021 with Options to Extend to Fiscal Years Ending June 30, 2022 and June 30, 2023, for an Amount Not to Exceed \$227,000 for the Initial Three-Year Term.

Mr. Wendel presented and recommended approval of a resolution to enter into a professional services contract for professional auditing services to include the Board and the New Orleans Public Belt Railroad Corporation. Part of the scope of work will include annual audited financial statements, the Comprehensive Annual Financial Report (“CAFR”), Louisiana Legislative Auditor’s Agreed Upon Procedures, and the bond covenant letter.

Four firms submitted proposals, including the Board’s incumbent Postlethwaite & Netterville. Mr. Wendel recommended selection of Carr, Riggs & Ingram, LLC (“Carr Riggs”), who was the incumbent firm for the Public Belt Railroad Commission for the City of New Orleans, the predecessor of the New Orleans Public Belt Railroad Corporation, and was chosen due to their experience in both rail and port business. He noted Carr Riggs is a southeast regional firm in the United States. Mr. Wendel stated that the contract is for an initial three (3) year term, with the option to extend for two (2) additional one-year periods.

Commissioner Langenstein asked if fee pricing was factored in to the competitive selection process, and Mr. Wendel confirmed that the firm selection was based on how the firm’s experience aligned with the Board’s upcoming needs, without consideration to fee pricing between different firms. Commissioner Hernandez asked for clarification on the pricing and fee schedules that would be used in the optional term periods. Mr. Wendel clarified that the percentage increase for fees was not yet defined, and that staff would negotiate based on the business needs at the time of contract renewal.

Commissioner Langenstein then motioned to recommend the item for approval at the Regular Board meeting. Commissioner Berger seconded the motion. **MOTION CARRIED UNANIMOUSLY.**

C. Briefing on Procurement Initiatives

Ms. Carter presented an update on the Board’s procurement initiatives, reflecting additional business goals and objectives that have been put in place since the last update in September, 2018. She provided an overview of the goals and procurement processes currently in place, along with the vendor outreach efforts which now incorporate the New Orleans Public Railroad Corporation. She stated that since June 2017, the Board’s procurement team has engaged over four hundred Disadvantaged Business Enterprises (“DBE”) and Small Business Enterprises (“SBE”), resulting in an overall value of \$8.9 million in contract spend. Ms. Carter reviewed the procurement goals set for fiscal

year 2020, highlighted outreach efforts to the small businesses in the region and the streamlining of procurement processes.

Committee Chair Hernandez congratulated the entire team and recommended additional locations and times to host procurement roundtable meetings.

Ms. Christian acknowledged the work staff has done in aligning the procurement process with the New Orleans Public Belt Railroad Corporation, as well as recognizing Board Chairman Baker for his efforts focusing on the procurement process. She also informed the Committee that a local non-profit organization, the Good Work Network, will be recognizing Ms. Carter and the Board with an Equity Ally Award in May.

Commissioner Chouest inquired as to the Board's insurance requirements for contractors. Ms. Christian noted that to help overcome cost issues for small businesses, staff should explore options to provide small companies with opportunities to purchase as-needed insurance policies through a Board broker.

III. Public Comment

Committee Chair Hernandez called for public comment, but there was none.

IV. Adjournment

There being no further business to come before the Committee, Committee Chair Hernandez called for a motion to adjourn. Commissioner Chouest so moved, and Commissioner Berger seconded. **MOTION CARRIED UNANIMOUSLY.** The meeting was adjourned at 2:08 p.m.

**BOARD OF COMMISSIONERS OF THE
PORT OF NEW ORLEANS
MINUTES OF
THE PLANNING AND ENGINEERING COMMITTEE MEETING
MONDAY, MARCH 25, 2019**

A MEETING OF THE PLANNING AND ENGINEERING COMMITTEE OF THE BOARD OF COMMISSIONERS OF THE PORT OF NEW ORLEANS, HELD IN THE PRESENTATION ROOM ON THE FOURTH FLOOR AT ITS OFFICES LOCATED AT 1350 PORT OF NEW ORLEANS PLACE, NEW ORLEANS, LOUISIANA, WAS CALLED TO ORDER BY COMMITTEE CHAIRMAN WILLIAM H. LANGENSTEIN, III AT 2:08 P.M. ON MONDAY, MARCH 25, 2019.

**COMMITTEE MEMBERS
PRESENT:**

William H. Langenstein, III, Committee Chairman
Laney J. Chouest, Member
Arnold B. Baker, Member
Tara C. Hernandez, Member
Charles H. Ponstein, Member
Darryl D. Berger, Member

**COMMITTEE MEMBER
ABSENT:**

Jack C. Jensen, Jr., Member

STAFF:

B. Christian, President and Chief Executive Officer
L. Colletta, Executive Counsel
A. Fant, Vice President, Planning and Facilities
M. Ganon, Chief of Staff, Vice President, Public Affairs
R. Wendel, Chief Financial Officer
B. Landry, Vice President and Chief Commercial Officer
R. Aragon Dolese, Director, Marketing and Communications
T. Carter, Director, Procurement
A. Evett, Director, Engineering
E. Pansano, Director, Internal Audit
M. Verderame, Director, Records
M. Gresham, Director, External Affairs
J. Guidry, Director, Maintenance
A. Pellegrin, Director, Sustainable Development
C. Coates, Director, Operations and Real Estate
J. Sholar, Director, Human Resources
J. Ragusa, Communications Manager
C. Alfonso, Community Engagement Manager
M. Smith, Administrative Assistant

GUESTS:

D. Lafont, NOPB
C. Kocur, NOPB
C. Gendusa, NOPB
B. Franklin, NOPB
J. Cleveland, ParaTech
B. Hammond, Carr, Riggs & Ingram, LLC
B. Naghavi, Hardesty & Hanover
L. Traweek, *New Orleans City Business*

I. Determination of Quorum and Call to Order

Committee Chairman Langenstein determined the existence of a quorum and called the meeting to order at 2:08 p.m.

II. Briefing and Discussion Items:

A. Recommend to the Board at its Regular Monthly Meeting a Resolution Awarding a Contract to Kostmayer Construction, LLC, in the Amount of \$3,847,119 for the St. Andrew Street Wharf Erosion Mitigation Project.

Committee Chairman Langenstein advised the Board that his law firm represents Kostmayer Construction, LLC, and he recused himself from the discussion and voting on the item.

Mr. Evett presented and recommended approval of the resolution. He stated the project will replace a section of deteriorated retaining wall located along the Clarence Henry Truckway at the St. Andrew Street Wharf, beginning at the Jackson Avenue Ferry Landing and extending approximately 1,700 feet downriver. The work will include removal of deteriorating wall sections and the installation of a new steel sheet pile wall and removal and replacement of curbs, pavement, chain link fence and embankment.

Mr. Evett stated Kostmayer Construction, LLC was the lowest of six (6) responsive bidders. Funding for this work is budgeted in the Board's Capital Investment Plan.

Mr. Evett responded to Commissioner Hernandez's questions regarding potential traffic disruptions and adequate staging areas for the contractors. He confirmed that a traffic plan will be in place and that a staging area has been established.

Mr. Evett also responded to questions from Commissioner Berger and Ponstein as to how contractor qualifications were factored into the selection process in the award of public bid construction projects.

Mr. Evett confirmed for Commissioner Ponstein that most of the wharf structure will remain and that sections will only be demolished as needed to ensure the integrity of the Clarence Henry Truckway.

Ms. Fant and Mr. Wendel responded to Commissioner Baker's question regarding bond and insurance requirements.

Ms. Christian addressed the Board regarding the cost-prohibitive expense of potentially expanding wharf structures adjacent to Clarence Henry Truckway.

Commissioner Hernandez moved to recommend approval of the resolution at the Regular Board Meeting. Commissioner Ponstein seconded the motion. Committee Chairman Langenstein abstained. **MOTION PASSED.**

Commissioner Langenstein rejoined the meeting at 2:18 p.m.

B. Recommend to the Board at its Regular Monthly Meeting a Resolution Awarding a Contract to Sealevel Construction, Inc., in the Amount of \$477,800 for Phase 1 Repairs of Damage to Andry Street Wharf Caused by the *M/V Dixie Express*.

Mr. Evett presented and recommended approval of the resolution. He stated that this contract is for Phase I of the project to repair wharf structure that was damaged due to a vessel allision that occurred in March 2018. The scope of the work will consist of demolishing, removing and disposing of the damaged wharf to eliminate potential navigational hazards. He noted the structure is submerged in the river and the work will require the use of divers and marine salvage equipment. Replacement of the damaged structure would occur in a subsequent phase.

Mr. Evett stated Sealevel Construction was the lowest of four (4) responsive bidders, and costs associated with this project are anticipated to be reimbursed by the vessel's owner.

Mr. Evett responded to Commissioner Langenstein's question clarifying the location of the wharf.

Mr. Evett and Ms. Fant responded to Commissioner Baker's question regarding the variance in bid amounts and equipment resources needed to facilitate the specialized work.

Mr. Evett responded to Commissioner Hernandez's request to ensure funds are in reserve as a contingency for any unforeseen expenses.

Mr. Colletta responded to Commissioners Berger and Langenstein regarding the status of the claim for reimbursement and basis of the claim. He confirmed that the Board is currently in negotiations for reimbursement with the responsible parties.

Commissioner Berger moved to recommend approval of the resolution at the Regular Board Meeting. Commissioner Ponstein seconded the motion. **MOTION CARRIED UNANIMOUSLY.**

C. Recommend to the Board at its Regular Monthly Meeting a Resolution Awarding a Contract to Shanghai Zenhua Heavy Industries Co., Ltd, in the Amount of \$23,454,817 for the Purchase of Two 100-Foot Gauge Ship-to-Shore Container Handling Gantry Cranes Nos. 10 and 11.

Mr. Evett presented and recommended approval of the resolution. He stated the 100-foot gauge cranes will improve the Board's ability to service large container vessels at the Napoleon Avenue Terminal.

Proposals were requested from manufacturers and the selection process for this contract is based on procurement procedures outlined in the recent state legislation (La R.S. 38:2320:1) regarding the purchase of port-related specialized cranes. He noted these types of cranes are not manufactured in the United States. He stated that of the two (2) proposals received, Shanghai Zenhua Heavy Industries Co.'s proposal was the most advantageous to the Board based on factors provided in the Request for Proposals (RFP).

Project funds are allocated in the Board's Capital Investment Plan.

Mr. Evett and Ms. Fant responded to Commissioners' questions regarding the variance between bids submitted and negotiations for the final contract pricing. Mr. Evett confirmed for Commissioners that the price and anticipated 550 calendar day project time include the manufacturing, delivery, and installation of the cranes.

Commissioner Ponstein moved to recommend approval of the resolution at the Regular Board Meeting. Commissioner Hernandez seconded the motion. **MOTION CARRIED UNANIMOUSLY.**

D. Recommend to the Board at its Regular Monthly Meeting a Resolution Authorizing the President and Chief Executive Officer to Enter into an Amendment for an Amount Not to Exceed \$950,000 to the Contract with Boos Navarre, LLC, to Provide Engineering Support and Oversight for the Procurement and Manufacture of Two New Ship-to-Shore Container Handling Gantry Cranes Nos. 10 and 11.

Mr. Evett presented and recommended approval for the resolution. He stated in August 2018, the Board approved a contract with Boos Navarre for engineering services to assist with the selection of the crane manufacturer. At that time, the Board was briefed that an amendment to the contract for inspection services would be needed once the crane manufacturer was identified and selected. He stated that this amendment will cover the inspection services that will take place in the country of manufacture, as well as throughout the delivery and assembly period at the Port.

Project funds for these services are allocated in the Capital Investment Plan.

Commissioner Berger moved to recommend approval of the resolution at the Regular Board Meeting. Commissioner Hernandez seconded the motion. **MOTION CARRIED UNANIMOUSLY.**

E. Recommend to the Board at its Regular Monthly Meeting a Resolution Authorizing the President and Chief Executive Officer to Enter into a Professional Services Contract with Infinity Engineering Consultants, LLC, to Provide Engineering Design Services to Repair the Substructure at Jourdan Road Terminal in an Amount Not to Exceed \$500,000.

Mr. Evett presented and recommended approval of the resolution. He stated that the Jourdan Road Terminal is located on the Mississippi Gulf Outlet where the water is brackish and has caused significant deterioration to the steel elements of the wharf substructure. Professional design services are required to facilitate the substructure repairs.

Proposals were received from eight (8) firms and Infinity Engineering Consultants, LLC's proposal was ranked the highest based on evaluation criteria.

Funds for this project have been allocated in the Board's Capital Investment Plan.

Mr. Evett responded to Commissioner Hernandez's question regarding the use of the Construction Management at Risk ("CMAR") project delivery method for this project.

Commissioner Hernandez moved to recommend approval of the resolution at the Regular Board Meeting. Commissioner Ponstein seconded the motion. **MOTION CARRIED UNANIMOUSLY.**

F. Recommend to the Board at its Regular Monthly Meeting a Resolution Authorizing the President and Chief Executive Officer to Enter into an Agreement with the United States Environmental Protection Agency to Receive up to \$640,000 through a Grant Award for the Eco-Locomotive Project.

Ms. Pellegrin presented and recommended approval of the resolution. She stated this project is a partnership between the Board and New Orleans Public Belt Railroad Corporation ("NOPB"), and noted this is the second grant the Board has received from the Environmental Protection Agency ("EPA") under the Diesel Remission Reduction Act. This project is for replacement of a 1,500 HP locomotive engine, which will bring the engine from a Tier 0 to a Tier 4 in regards to emission standards.

The grant will be managed through the Board while the procurement of the upgraded engine will be competitively bid in the next fiscal year through the NOPB. The EPA will match approximately 40% of the project cost, which is an estimated \$640,000. The remainder of the match will come from NOPB's Capital Program.

Ms. Pellegrin stated this is a voluntary improvement project, which is expected to have a 90% reduction in local air pollutants and anticipates 5,100 gallons of fuel will be saved annually. She noted the substantial benefits and hopes this will be a visible project for the community.

Ms. Pellegrin responded to Commissioners questions regarding opportunities for similar projects, alternate fuel options, and future grants.

Commissioner Ponstein moved to recommend approval of the resolution at the Regular Board Meeting. Commissioner Berger seconded the motion. **MOTION CARRIED UNANIMOUSLY.**

III. Public Comment

Committee Chairman Langenstein called for public comment, but there was none.

IV. Adjournment

There being no further business to come before the committee, Commissioner Berger called for a motion to adjourn. Commissioner Chouest seconded. **MOTION CARRIED UNANIMOUSLY** and the meeting adjourned at 2:38 p.m.

**BOARD OF COMMISSIONERS OF THE
PORT OF NEW ORLEANS
MINUTES OF
THE REGULAR MEETING
THURSDAY, MARCH 28, 2019**

A REGULAR MEETING OF THE BOARD OF COMMISSIONERS OF THE PORT OF NEW ORLEANS, HELD IN THE FIRST FLOOR AUDITORIUM AT ITS OFFICES LOCATED AT 1350 PORT OF NEW ORLEANS PLACE, NEW ORLEANS, LOUISIANA, WAS CALLED TO ORDER BY CHAIRMAN ARNOLD B. BAKER, AT 1:48 P.M. ON THURSDAY, MARCH 28, 2019.

**COMMISSIONERS
PRESENT:**

Arnold B. Baker, Chairman
Tara C. Hernandez, Vice-Chair
Laney J. Chouest, Member
Charles H. Ponstein, Member

**COMMISSIONERS
ABSENT:**

Darryl D. Berger, Secretary-Treasurer
William H. Langenstein, III, Member
Jack C. Jensen, Jr., Member

STAFF:

B. Christian, President and Chief Executive Officer
L. Colletta, Executive Counsel
A. Fant, Vice President, Planning and Facilities
M. Ganon, Chief of Staff, Vice President, Public Affairs
B. Landry, Vice President, Chief Commercial Officer
R. Wendel, Chief Financial Officer
M. Gresham, Director, External Affairs
T. Carter, Director, Procurement
C. Coats, Director, Operations and Real Estate
A. Evett, Director, Engineering
J. Guidry, Director, Maintenance
M. Verderame, Director, Records
L. Blackman, Deputy Director, Tourism
A. Pellegrin, Director, Sustainable Development
M. Sulser, Manager, Engineering
J. Woodward, Manager, Permitting
C. Alfonso, Manager, Community Engagement
J. Ragusa, Manager, Communications
M. Scelson, Assistant General Counsel
M. Rubino, Port Attorney
A. Taylor, Manager, Procurement
M. Villarreal, Manager, Risk Management
Captain M. Montroll, Harbor Police Department
J. Schecter, Manager, Communications

M. Smith, Administrative Assistant
W. Stokes, Administrative Assistant
D. Feraci, Administrative Assistant
E. Pansano, Director, Internal Audit
R. Aragon Dolese, Director, Marketing and Communications
Chief R. Hecker, Harbor Police Department
M. Savoie, Harbor Police

GUESTS:

D. Lafont, NOPB
A. von Dobeneck, NOPB
C. Gendusa, NOPB
C. Kocur, NOPB
J. Sleeth, NOPB
B. Franklin, NOPB
C. Bonura, NOPB
A. Moore, NOPB
L. Harris, Harris Builders
D. Lambert, Mott MacDonald
C. Hill, Coastal Cargo
D. Varth, Hardy
J. Cleveland, Para Tech, LLC
B. Hammond, CRI
J. Charbonnet, Atlas Technical
M. Melacon, Intelligent Transportation
R. Chauvin, Infinity Engineers
T. Wells, Waldemar S. Nelson
R. Lavoe, R. Lavoe, Inc.
B. Stoltz, NAI L&B
I. Tucker, ILSI Engineering
P. Roberts, EMPAQ Group, LLC
P. Huete
B. Bergeron
M. Kahn
Capt. J. Stahl, Marine Expertise

I. Determination of Quorum and Call to Order

Chairman Baker determined the existence of a quorum and called the meeting to order at 1:47 p.m.

II. General Public Comment

Chairman Baker called for general public comment, but there was none.

III. Approval of February, 2019 Public Meeting Minutes

On motion duly made by Commissioner Hernandez and seconded by Commissioner Chouest, the Board unanimously approved the minutes of its public meetings for February, 2019, as previously circulated.

IV. Acceptance of Consolidated Financial Statement for February, 2019

Mr. Wendel provided a summary overview of the financial statements for February, 2019, a copy of which are made a part of these minutes. He noted February and fiscal year-to-date figures for gross revenues, labor cost, operating costs, and operating income for the Board, as well as on a consolidated basis with the New Orleans Public Belt Railroad Corporation.

Chairman Baker advised the Board that the Budget Committee had reviewed the financial statements and voted to recommend them for acceptance at this meeting. Commissioner Ponstein moved to the acceptance of the financial statements and Commissioner Chouest seconded. **MOTION CARRIED UNANIMOUSLY.**

V. Actions Required:

A. Consider Approval of a Resolution Authorizing the President and Chief Executive Officer to Enter into a Professional Services Contract with Carr, Riggs & Ingram, LLC, to Provide Annual Financial Audit, Legislative Auditor Agreed Upon Procedures, and Single Audit Services for the Fiscal Years Ending June 30, 2019, June 30, 2020, and June 30, 2021 with Options to Extend to Fiscal Years Ending June 30, 2022 and June 30, 2023, for an Amount Not to Exceed \$227,000 for the Initial Three-Year Term.

Mr. Wendel presented and recommended approval of the resolution. He stated this contract is for professional financial auditing services, and would include a contract term for fiscal years ending June 2019, June 2020 and June 2021, for an amount not to exceed \$227,000. He noted the two additional one-year renewal options would be renewed at the option of the Board. Mr. Wendel advised the Board that Carr, Riggs & Ingram, LLC was one of four firms who responded to the Request for Proposals (“RFP”).

Mr. Wendel responded to Commissioner Hernandez’s question regarding the effective date of the contract, which he advised the contract would begin immediately.

Chairman Baker advised the Board that the Budget Committee had reviewed the item and voted to recommend it for approval at this meeting. Commissioner Chouest motioned to approve the resolution and Commissioner Hernandez seconded the motion. **MOTION CARRIED UNANIMOUSLY.**

B. Consider Approval of a Resolution Authorizing the President and Chief Executive Officer to Enter into a Settlement Agreement in the Matter of *William B. Missimer v. Board of Commissioners of the Port of New Orleans.*

Mr. Wendel addressed the Board requesting approval of a resolution to enter into a settlement agreement in the matter *William B. Missimer v. Board of Commissioners of the Port of New Orleans*. Mr. Wendel stated the Board was briefed during the February Executive Session. He noted this is a workers' compensation settlement.

Chairman Baker advised the Board that the Budget Committee had discussed the item at the February 18, 2019 Budget Committee meeting during executive session. Commissioner Chouest motioned to approve the resolution and Commissioner Hernandez seconded the motion. **MOTION CARRIED UNANIMOUSLY.**

C. Consider Approval of a Resolution Awarding a Contract to Kostmayer Construction, LLC, in the Amount of \$3,847,119 for the St. Andrew Street Wharf Erosion Mitigation Project.

Mr. Evett presented and recommended approval of the resolution. He stated the project would replace a deteriorated retaining wall that is located along Clarence Henry Truckway at St. Andrew Street Wharf, beginning at the Jackson Avenue Ferry Landing and extending approximately 1,700 feet down river.

Mr. Evett advised the Board that Kostmayer Construction, LLC was the lowest of six responsive bidders. He noted the funds for this project have been allocated in the Capital Investment Plan.

Commissioner Hernandez requested confirmation that there is adequate staging and traffic plans in place due to the project's proximity to Clarence Henry Truckway. Mr. Evett confirmed there is adequate space and plans are in place to mitigate traffic disruptions.

Chairman Baker advised the Board that the Planning and Engineering Committee had reviewed the item and voted to recommend it for approval at this meeting. Commissioner Hernandez motioned to approve the resolution and Commissioner Ponstein seconded the motion. **MOTION CARRIED UNANIMOUSLY.**

D. Consider Approval of a Resolution Awarding a Contract to Sealevel Construction, Inc., in the Amount of \$477,800 for Phase I Repairs of Damage to Andry Street Wharf Caused by the *M/V Dixie Express*.

Mr. Evett presented and recommended approval of the resolution. He stated Phase I of the contract is for the removal of the damaged wharf structure, which will eliminate potential navigational hazards. He advised the Board that the submerged damaged wharf sections in the river will require divers and marine salvage equipment to facilitate removal and replacement of the damaged structures.

Mr. Evett noted Sealevel Construction, LLC was the lowest of four responsive bidders, and staff anticipate that the repair costs will be recouped from the vessel's owner.

Commissioners Ponstein and Langenstein asked for clarification as to the status of any claims for reimbursement and whether a claim had been filed with the Board's insurance company for the repair costs. Mr. Colletta stated the Board has not submitted a claim to the insurance company, but that the Board is seeking reimbursement from the tortfeasor, the company who allided into the wharf. He stated the Board is currently negotiating with the owner of *M/V Dixie Express* to settle the claim, and noted this resolution is necessary to determine the actual cost of repairs.

Chairman Baker advised the Board that the Planning and Engineering Committee had reviewed the item and voted to recommend it for approval at this meeting. Commissioner Ponstein motioned to approve the resolution and Commissioner Chouest seconded the motion. **MOTION CARRIED UNANIMOUSLY.**

E. Consider Approval of a Resolution Awarding a Contract to Shanghai Zenhua Heavy Industries Co., Ltd, in the Amount of \$23,454,817 for the Purchase of Two 100-Foot Gauge Ship-to-Shore Container Handling Gantry Cranes Nos. 10 and 11.

Mr. Evett presented and recommended approval of the resolution. He stated in order to improve the container handling capabilities at the Nashville Container Terminal, there is a need to provide additional 100-foot gauge cranes to facilitate loading and unloading operations.

Commissioner Hernandez questioned as to whether any manufacturers that produce these types of cranes are located in the United States. Mr. Evett confirmed that there are none.

Mr. Evett stated proposals were received from two manufacturers using the procedures outlined in the recent state legislation regarding purchase of port-related specialized cranes. He advised these types of cranes are not manufactured in the United States. He noted the proposal received from Shanghai Zenhua Heavy Industries Co., Ltd. was the most advantageous based on the factors outlined in the Request for Proposals. Mr. Evett advised the project funds have been allocated in the Capital Investment Plan.

Mr. Evett responded to Commissioner Ponstein's question regarding clarification of the projected timeframe, which will include the completion of the design phase, construction in China, shipment and erection at the Port, all within 550 days.

Chairman Baker advised the Board that the Planning and Engineering Committee had reviewed the item and voted to recommend it for approval at this meeting. Commissioner Ponstein motioned to approve the resolution and Commissioner Hernandez seconded the motion. **MOTION CARRIED UNANIMOUSLY.**

F. Consider Approval of a Resolution Authorizing the President and Chief Executive Officer to Enter into an Amendment for an Amount Not to Exceed \$950,000 to the Contract with Boos Navarre, LLC, to Provide Engineering Support and Oversight for the Procurement and Manufacture of Two New Ship-to-Shore Container Handling Gantry Cranes Nos. 10 and 11.

Mr. Evett presented and recommended approval of the resolution. He stated in August 2018, the Board entered into a contract with Boos Navarre for engineering services associated with the selection of the crane manufacturer. At that time, he stated the Board was briefed that a future amendment would be necessary for inspection services once the crane manufacturer was identified, because the location of the manufacturer would influence the cost of services. He noted inspection services would take place in the country of manufacture, as well as throughout the delivery and assembly and commissioning periods here at the Port.

Mr. Evett stated project funds for these services have been allocated in the Capital Investment Plan.

Commissioner Chouest requested photographs and reports to keep the Board updated on the progress of the crane project.

Chairman Baker advised the Board that the Planning and Engineering Committee had reviewed the item and voted to recommend it for approval at this meeting. Commissioner Chouest motioned to approve the resolution and Commissioner Ponstein seconded the motion. **MOTION CARRIED UNANIMOUSLY.**

G. Consider Approval of a Resolution Authorizing the President and Chief Executive Officer to Enter into a Professional Services Contract with Infinity Engineering Consultants, LLC, to Provide Engineering Design Services to Repair the Substructure at Jourdan Road Terminal in an Amount Not to Exceed \$500,000.

Mr. Evett presented and recommended approval of the resolution. He stated the Jourdan Road Terminal is located on the Mississippi River Gulf Outlet where the water is brackish and over time has caused significant deterioration of the steel elements of the wharf substructure. He stated professional design services are required to facilitate these substructure repairs. He noted proposals were received from eight firms and Infinity Engineering Consultants, LLC's proposal was ranked highest based on the evaluation criteria provided in the Request for Proposals. He stated the funds for these services are allocated in the Capital Investment Plan.

Mr. Evett and Ms. Fant responded to Chairman Baker's question as to the age of the wharf.

Mr. Evett indicated a representative from Infinity Engineering Consultants, LLC was present.

Chairman Baker advised the Board that the Planning and Engineering Committee had reviewed the item and voted to recommend it for approval at this meeting. Commissioner Ponstein motioned to approve the resolution and Commissioner Chouest seconded the motion. **MOTION CARRIED UNANIMOUSLY.**

Commissioner Baker recognized Mr. Chauvin from Infinity Engineering Consultants, and Mr. Chauvin acknowledged his appreciation of the Board's decision to support the selection of his firm.

H. Consider Approval of a Resolution Authorizing the President and Chief Executive Officer to Enter into an Agreement with the United States Environmental Protection Agency to Receive up to \$640,000 Through a Grant Award for the Eco-Locomotive Project.

Ms. Pellegrin presented and recommended approval of the resolution. Ms. Pellegrin stated that this project is a partnership between the Board and New Orleans Public Belt Railroad Corporation ("NOPB"). She noted this is the second grant the Board has received under the Diesel Remission Reduction Act funding from United States Environmental Protection Agency ("EPA"). The grant will fund up to 40% of the full locomotive engine replacement to a Tier 4, which is the best emission standards the EPA regulates.

Ms. Pellegrin stated the engine replacement will be procured competitively through NOPB in the next fiscal year. She noted this is a two-year grant project. The significant investment part of the match will come from NOPB's Capital Budget, which is \$994,000, including some staff time. She stated this project would reduce consumption of 5,100 gallons of fuel per year, which along with the high emission standard engine, equates to an estimated 90% reduction in local air pollutants.

Chairman Baker advised the Board that the Planning and Engineering Committee had reviewed the item and voted to recommend it for approval at this meeting. Commissioner Chouest motioned to approve the resolution and Commissioner Hernandez seconded the motion. **MOTION CARRIED UNANIMOUSLY.**

I. Consider Approval of a Resolution Commemorating Mr. William H. Cahill's Service to the Maritime Industry and the Port of New Orleans.

Ms. Ganon presented and recommended approval of the resolution. She acknowledged Mr. Cahill for his 25 years of exemplary service to the Maritime Administration, following 25 years of commissioned service as a command grade officer in the U.S. Navy. Ms. Gannon gave a summary of the many accomplishments Mr. Cahill has achieved, highlighting his dedication and service to the maritime industry of the region and the Port of New Orleans.

Commissioner Chouest motioned to approve the resolution and Commissioner Hernandez seconded the motion. **MOTION CARRIED UNANIMOUSLY.**

Chairman Baker and Ms. Christian presented Mr. Cahill with a commemorative award. Mr. Cahill thanked the Board for the award. Commissioner Baker reiterated the Board's appreciation for Mr. Cahill's years of visionary and innovated leadership.

VI. Commissioners' Comments

Commissioners Ponstein and Hernandez congratulated the staff on achieving an improved S&P Global Rating, raising the ratings for the Port of New Orleans from an 'A-' to an 'A' with an outlook of stable.

Chairman Baker commented on the evolution and development of small business engagement undertaken by staff. He noted the Board's Procurement Team was recently named a 2019 *Equity Ally* by the Good Work Network. He recognized the Procurement team for both the Board and the New Orleans Public Belt Railroad Corporation for their work and ongoing commitment.

VII. Report by the President and Chief Executive Officer

Ms. Christian recognized the achievement of the increase in the S&P Global bond rating as well as the continued work of the procurement program. She recognized the Board and Commissioner Baker for the successful evolution of procurement program.

Ms. Christian recognized and congratulated Ms. Pellegrin and Ms. von Dobreneck for their hard work on the EPA Eco-Locomotive grant award.

Ms. Christian noted the maritime community suffered a great loss by the recent passing of James "Jimmy" Baldwin. Ms. Christian recognized Mr. Baldwin's contribution to the region and expressed heartfelt condolences to his family and friends.

VIII. Adjournment

There being no further business to come before the Board, Chairman Baker called for a motion to adjourn. Commissioner Hernandez moved, and Commissioner Ponstein seconded. **MOTION CARRIED UNANIMOUSLY** and Chairman Baker adjourned the meeting at 2:25 p.m.