



**BOARD OF COMMISSIONERS OF THE
PORT OF NEW ORLEANS
MINUTES OF
THE BUDGET COMMITTEE MEETING
MONDAY, JUNE 25, 2018**

A MEETING OF THE BUDGET COMMITTEE OF THE BOARD OF COMMISSIONERS OF THE PORT OF NEW ORLEANS, HELD IN THE PRESENTATION ROOM ON THE 4TH FLOOR AT ITS OFFICES AT 1350 PORT OF NEW ORLEANS PLACE, NEW ORLEANS, LOUISIANA, WAS CALLED TO ORDER BY COMMITTEE CHAIRMAN ARNOLD B. BAKER AT 1:38 P.M. ON MONDAY, JUNE 25, 2018.

COMMITTEE MEMBERS

PRESENT:

Arnold B. Baker, Committee Chairman
Robert R. Barkerding, Jr., Member
Laney J. Chouest, Member
William H. Langenstein, III, Member
Charles H. Ponstein, Member

COMMITTEE MEMBERS

ABSENT:

Tara C. Hernandez, Member
Darryl D. Berger, Member

STAFF:

B. Christian, President and Chief Executive Officer
L. Colletta, Executive Counsel
A. Fant, Vice President, Planning & Facilities
M. Ganon, Vice President, Public Affairs
B. Landry, Vice President, Commercial
E. Pansano, Director, Internal Audit
R. Wendel, Chief Financial Officer
R. Aragon Dolese, Director, Marketing & Communications
L. Blackman, Director, Real Estate & Cruise Projects
T. Carter, Director, Procurement
C. Coats, Director, Real Estate
A. Evett, Director, Engineering
J. Guidry, Director, Maintenance
J. Mansour, Commercial Director

B. Nalley, Staff Attorney
D. Jackson, Manager, Media Relations
M. Verderame, Manager, Records
H. Fontenot, Paralegal

GUESTS:

L. Traweck, *City Business*
D. Campbell, NOPB General Manager
A. Von Dobeneck, NOPB Director of External Affairs
D. Lafont, NOPB Chief Financial Officer
S. Richoux, NOPB Revenue Clerk
J. Jensen, Jr.

A. Determination of Quorum and Call to Order

Committee Chairman Baker determined the existence of a quorum and called the meeting to order at 1:38 P.M.

B. Briefing and Discussion Items:

1. Recommend to the Board at its Regular Monthly Meeting the Acceptance of the Consolidated Financial Statements for May, 2018.

Mr. Landry gave a brief cargo report. He stated that May was a strong month for cargo. Mr. Landry stated that even though breakbulk volume is still down, the good news is that various shippers have said that they will continue to move cargo regardless of the tariff situations. He stated that cruise was continuing to demonstrate positive performance.

Mr. Wendel briefed the committee on the May, 2018, financial statements. He distributed a report detailing the financial information, a copy of which is made part of these minutes.

Mr. Wendel stated that on the revenue side, the Port had another good month for both the Port and Public Belt. He stated that on terminal operations, we were \$42,000 above budget for the month. Mr. Wendel stated that container business continues to have strong growth, and that cruise and real estate are both above budget.

Commissioner Ponstein joined the meeting at 1:43 P.M.

Mr. Wendel stated that on the rail side, it was a very good month, coming in at \$2.9 million versus a budget of \$2.5 million in revenues. He stated that for the fiscal year to date, the New Orleans Public Belt is \$586,000 above budget in revenue.

Mr. Wendel stated that our Port expenses are holding track to the budget for the month. He stated that operating expenses were \$4.3 million versus a budget of \$4 million. On a year to date basis, we are looking good with \$658,000 above budget in revenues, labor \$1.7 million below budget, and operating expenses are \$1 million under budget. Mr. Wendel stated that we are \$3.4 million above budget for operating income for the year.

Mr. Wendel stated that the New Orleans Public Belt had another good month and is above budget by \$425,000 on operating revenues. He stated that on the expense side, the NOPB is above budget mainly in lower than expected capital allocations which is the capitalized labor for bridge work. He stated that for the short fiscal year to date, the NOPB has brought in an extra \$855,000 to the budget.

Committee Chairman Baker moved for the resolution's approval. Commissioner Chouest seconded the motion. **MOTION CARRIED UNANIMOUSLY.**

- 2. Recommend to the Board at its Regular Monthly Meeting a Resolution Amending and Supplementing a Resolution Adopted by the Board of Commissioners of the Port of New Orleans on February 22, 2018, Giving Preliminary Approval of the Issuance of Not Exceeding \$35,000,000 of Board of Commissioners of the Port of New Orleans Port Facility Revenue Bonds or Special Facility Bonds in One or More Series, Allowing the Use of Port Facility Revenue Bonds, Special Facility Revenue Bonds and Capital Lease Obligations, to Increase the Reimbursement Limit of the Original Resolution to \$5,000,000 and Other Matters in Connection Therewith.**

Mr. Wendel stated that this item is a technical correction to the bond resolution that was adopted by the Board on February 22, 2018. He then presented and recommended amending and supplementing the original resolution by giving preliminary approval of the issuance of not exceeding \$35,000,000 of Board of Commissioners of the Port of New Orleans Port Facility revenue bonds or special facility bonds in one or more series, allowing the use of port facility revenue bonds, special facility revenue bonds and capital lease obligations, to increase the reimbursement limit of the original resolution to \$5,000,000.

Committee Chairman Baker moved for the resolution's approval. Commissioner Barkerding seconded the motion. **MOTION CARRIED UNANIMOUSLY.**

- 3. Recommend to the Board at its Regular Monthly Meeting a Resolution Approving the Board of Commissioners of the Port of New Orleans Financial and Operating Plan for Fiscal Year 2019.**

Mr. Wendel presented and recommended a resolution approving the Board of Commissioners of the Port of New Orleans Financial and Operating Plan for Fiscal Year 2019. He highlighted the Port and Public Belt budget assumptions that included revenues, expenses, capital equipment, and the capital improvement program. Mr. Wendel went over the Port's detailed expense categories for the fiscal year 2019 plan, explaining any major changes from the fiscal year 2018 estimates.

Committee Chairman Baker moved for the resolution's approval. Commissioner Langenstein seconded the motion. **MOTION CARRIED UNANIMOUSLY.**

4. Recommend to the Board at its Regular Monthly Meeting a Resolution Declaring the Official Journal of the Board of Commissioners of the Port of New Orleans for Fiscal Year 2019.

Ms. Dolese presented and recommended a resolution declaring the official journal of the Board of Commissioners of the Port of New Orleans for fiscal year 2019. She stated that Louisiana State law requires the Board to declare an official journal at the start of every fiscal year, and that the state's public bid process was used to gather the quotes being presented for the *Times Picayune* and the *New Orleans Advocate*. Ms. Dolese stated that the *Times Picayune* is the Board's current official journal, and based on a cost-benefit analysis of received pricing for fiscal year 2019, she recommends that the *Times Picayune* remain the Board's official journal for fiscal year 2019.

Committee Chairman Baker moved for the resolution's approval. Commissioner Langenstein seconded the motion. **MOTION CARRIED UNANIMOUSLY.**

C. Public Comment

Chairman Baker called for public comment, but there was none.

D. Adjournment

There being no further business to come before the committee, Committee Chairman Baker called for a motion to adjourn. Commissioner Barkerding so moved, and Commissioner Langenstein seconded. **MOTION PASSED UNANIMOUSLY.** Committee Chairman Baker then adjourned the meeting at 2:33 P.M.



**BOARD OF COMMISSIONERS OF THE
PORT OF NEW ORLEANS
MINUTES OF
THE PLANNING AND ENGINEERING COMMITTEE MEETING
MONDAY, JUNE 25, 2018**

A MEETING OF THE PLANNING AND ENGINEERING COMMITTEE OF THE BOARD OF COMMISSIONERS OF THE PORT OF NEW ORLEANS, HELD IN THE PRESENTATION ROOM ON THE 4TH FLOOR AT ITS OFFICES AT 1350 PORT OF NEW ORLEANS PLACE, NEW ORLEANS, LOUISIANA, WAS CALLED TO ORDER BY AD HOC COMMITTEE CHAIRMAN LANEY J. CHOUEST AT 2:34 P.M. ON MONDAY, JUNE 25, 2018.

COMMITTEE MEMBERS

PRESENT:

Laney J. Chouest, Ad Hoc Committee Chairman
Robert R. Barkerding, Jr., Member
Arnold B. Baker, Member
William H. Langenstein, III, Member
Charles H. Ponstein, Member

COMMITTEE MEMBERS

ABSENT:

Darryl D. Berger, Committee Chairman
Tara C. Hernandez, Member

STAFF:

B. Christian, President and Chief Executive Officer
L. Colletta, Executive Counsel
A. Fant, Vice President, Planning & Facilities
M. Ganon, Vice President, Public Affairs
B. Landry, Vice President, Commercial
E. Pansano, Director, Internal Audit
R. Wendel, Chief Financial Officer
R. Aragon Dolese, Director, Marketing & Communications
L. Blackman, Director, Real Estate & Cruise Projects
T. Carter, Director, Procurement
C. Coats, Director, Real Estate
A. Evett, Director, Engineering
J. Guidry, Director, Maintenance
J. Mansour, Commercial Director
B. Nalley, Staff Attorney
D. Jackson, Manager, Media Relations
M. Verderame, Manager, Records
H. Fontenot, Paralegal

GUESTS:

L. Traweek, *City Business*
D. Campbell, NOPB General Manager
D. Lafont, NOPB Chief Financial Officer
A. Von Dobeneck, NOPB Director of External Affairs
S. Richoux, NOPB Revenue Clerk
J. Jensen, Jr.

A. Determination of Quorum and Call to Order

Ad Hoc Committee Chairman Chouest determined the existence of a quorum and called the meeting to order at 2:34 P.M.

B. Briefing and Discussion Items:

1. Recommend to the Board at its Regular Monthly Meeting a Resolution Authorizing the President and Chief Executive Officer to Enter into a Contract with Lou-Con, Inc., in the Amount of \$1,287,132 for the Port of New Orleans Cross Connection Control Program Port-Wide Water Systems Phase I.

Mr. Evett presented and recommended approval of a resolution authorizing the President and Chief Executive Officer to enter into a contract in the amount of \$1,287,132 with Lou-Con Inc., of Meraux, Louisiana, the lower of two responsive bidders, for all labor materials and equipment for Phase I of the Port of New Orleans Cross Connection Control Program. He explained that this work is required for compliance with Louisiana's Department of Health and Hospitals regulations, and that this contract is funded by the Board's Fiscal Year 2018 Capital Improvement Program.

There was an in-depth discussion among Mr. Evett, staff, and commissioners regarding the Port's administration of potable water services.

Ad Hoc Committee Chairman Chouest moved for the resolution's approval. Commissioner Langenstein seconded the motion. **MOTION CARRIED UNANIMOUSLY.**

2. Recommend to the Board at its Regular Monthly Meeting a Resolution Authorizing the President and Chief Executive Officer to Enter into Contracts Above Designated Authorization Limits as Necessary for Dredging Services Exceeding Board In-House Dredging Capabilities for Fiscal Year 2019.

Mr. Guidry presented and recommended approval of a resolution authorizing the President and Chief Executive Officer to enter into contracts with above designated authorization limits as necessary for dredging services exceeding Board in-house dredging capabilities for fiscal year 2019. Contracts for these dredging services are funded by the Board's Expense Budget.

Commissioner Langenstein requested that the resolution language be amended to clarify that the sum of the subsequent dredging contracts would not exceed budget totals for fiscal year 2019.

Ad Hoc Committee Chairman Chouest moved for the resolution's approval. Commissioner Ponstein seconded the motion. **MOTION CARRIED UNANIMOUSLY.**

- 3. Recommend to the Board at its Regular Monthly Meeting a Resolution Authorizing the President and Chief Executive Officer to Enter into a Contract with Johnson Controls, Inc., to Upgrade, Maintain, and Service Board Heating, Ventilation, Air Conditioning, and Building Automation Systems for One Year in the Amount of \$397,179, with Two Annual Renewal Options for Maintenance and Service in the Amount of \$184,500 Each Year.**

Mr. Guidry presented and recommended approval of a resolution authorizing the President and Chief Executive Officer to enter into a one-year contract with Johnson Controls, Inc., in the amount of \$397,179, with two annual renewal options for maintenance and service in the amount of \$184,500 each year. The contract will include the upgrade of the HVAC and building automation systems at the Administration Building and cruise terminals. This contract is funded by the Board's Fiscal Year 2018 Facility Services' Capital Equipment and Expense Budget.

Ad Hoc Committee Chairman Chouest moved for the resolution's approval. Commissioner Barkerding seconded the motion. **MOTION CARRIED UNANIMOUSLY.**

C. Public Comment

Ad Hoc Committee Chairman Chouest called for public comment, but there was none.

D. Adjournment

There being no further business to come before the committee, Ad Hoc Committee Chairman Chouest called for a motion to adjourn. Commissioner Langenstein moved, and Commissioner Baker seconded. The motion carried unanimously. Ad Hoc Committee Chairman Chouest adjourned the meeting at 3:00 P.M.



**BOARD OF COMMISSIONERS OF THE
PORT OF NEW ORLEANS
MINUTES
OF
THE REGULAR MEETING
JUNE 28, 2018**

A REGULAR MEETING OF THE BOARD OF COMMISSIONERS OF THE PORT OF NEW ORLEANS, HELD IN THE 1ST FLOOR AUDITORIUM AT ITS OFFICES AT 1350 PORT OF NEW ORLEANS PLACE, NEW ORLEANS, LOUISIANA, WAS CALLED TO ORDER BY CHAIRMAN LANEY J. CHOUEST, AT 11:04 A.M. ON THURSDAY, JUNE 28, 2018.

MEMBERS PRESENT:

Laney J. Chouest, Chairman
Tara C. Hernandez, Secretary-Treasurer
Robert R. Barkerding, Jr., Member
Darryl D. Berger, Member
William H. Langenstein, III, Member
Charles H. Ponstein, Member

MEMBER ABSENT:

Arnold B. Baker, Vice-Chairman

STAFF:

B. Christian, President and Chief Executive Officer
L. Colletta, Executive Counsel
A. Fant, Vice President, Planning & Facilities
M. Ganon, Vice President, Public Affairs
B. Landry, Vice President, Commercial
E. Pansano, Director, Internal Audit
R. Wendel, Chief Financial Officer
R. Aragon Dolese, Director, Marketing and Communications
L. Blackman, Director, Real Estate & Cruise Projects
C. Bonura, Director, Maritime Rail Integration
T. Carter, Director, Procurement
C. Coats, Director, Real Estate
A. Evett, Director, Engineering
J. Guidry, Director, Maintenance
R. Hecker, Chief, Harbor Police Department
B. Gussoni, Special Counsel
B. Nalley, Staff Attorney
S. Gauthier, Manager, Cruise Department

J. Haralson, Manager, Community Relations
D. Jackson, Manager, Media Relations
L. Richardson, Industrial Real Estate Manager
M. Verderame, Manager, Records
H. Fontenot, Paralegal
J. Schecter, Communications
E. Ralph, Human Resources
E. Bordelon, Executive Assistant
W. Stokes, Administrative Assistant
D. Feraci, Administrative Assistant
C. Falgoust, Administrative Assistant

GUESTS:

B. App, JN Allen & Co.
D. Campbell, General Manager (NOPB)
A. Von Dobeneck, Director of External Affairs (NOPB)
M. Kearney, The Kearney Companies
K. Calkins, New Orleans Terminal
D. Black, Union Pacific
C. Kane, Adams & Reese
E. Amacker, ENONAC
K. Kane, TCI
S. Duffy, BRC
R. Glapion, the Beta Group
M. Palomone, Urban Systems Associates, Inc.
J. Jensen, guest
M. Jensen, guest
D. Jensen, guest
K. Peralta, guest
K. Jones, guest
M. Hernandez, guest
D. Jensen, guest
M. Jensen, guest
D. Jones, guest
M. Westfall, guest
D. Westfall, guest
C. Jensen, guest
J. Jensen, guest
L. Rodriguez, guest
C. Jensen, guest
J. Louis, guest
B. Bergeron, guest

I. Determination of Quorum and Call to Order

Chairman Chouest determined the presence of a quorum and called the meeting to order at 11:04 A.M.

II. General Public Comment

Chairman Chouest called for general public comment, but there was none.

III. Approval of May, 2018, Public Meeting Minutes

On motion duly made by Chairman Chouest and seconded by Commissioner Barkerding, the Board unanimously approved the minutes of its public meetings of May, 2018, as previously circulated.

IV. Acceptance of Consolidated Financial Statement for May, 2018

On motion duly made by Chairman Chouest and seconded by Commissioner Berger, the Board unanimously accepted the May, 2018, consolidated financial statement as previously circulated.

V. Actions Required

A. Consider Approval of a Resolution Awarding a Contract to Lou-Con, Inc., in the Amount of 1,287,132 for the Port of New Orleans Cross Connection Control Program Port-Wide Water Systems Phase I.

Mr. Evett presented and recommended approval of a resolution awarding a contract in the amount \$1,287,132 to Lou-Con, Inc., for the Port of New Orleans Cross Control Program Port –Wide Water Systems Phase I.

Chairman Chouest advised the Board that the Planning and Engineering Committee had reviewed the resolution with staff and voted to recommend it for approval at this meeting. He then moved for its approval. Commissioner Ponstein seconded the motion. **MOTION CARRIED UNANIMOUSLY.**

B. Consider Approval of a Resolution Authorizing the President and Chief Executive Officer to Enter into Contracts Above Designated Authorization Limits, Not Exceeding Fiscal Year Budget Totals, as Necessary for Dredging Services Beyond Board In-House Dredging Capabilities for Fiscal Year 2019.

Mr. Guidry presented and recommended approval of a resolution authorizing the President and Chief Executive Officer to enter into contracts above designated authorization limits, not exceeding fiscal year budget totals, as necessary for dredging services beyond Board in-house dredging capabilities for fiscal year 2019.

Chairman Chouest advised the Board that the Planning and Engineering Committee had reviewed the resolution with staff and voted to recommend it for approval at this meeting. He then moved for its approval. Commissioner Barkerding seconded the motion. **MOTION CARRIED UNANIMOUSLY.**

- C. Consider Approval of a Resolution Authorizing the President and Chief Executive Officer to Enter into a Contract with Johnson Controls, Inc., to Upgrade, Maintain, and Service Board Heating, Ventilation, Air Conditioning, and Building Automation Systems for One Year in the Amount of \$397,179, with Two Annual Renewal Options for Maintenance and Service in the Amount of \$184,500 Each Year.**

Mr. Guidry presented and recommended approval of a resolution authorizing the President and Chief Executive Officer to enter into a contract in the amount of \$397,179 with two annual renewal options for maintenance and service in the amount of \$184,500 each year with Johnson Controls, Inc., to upgrade, maintain, and service board heating, ventilation, air conditioning, and building automations systems.

Chairman Chouest advised the Board that the Planning and Engineering Committee had reviewed the resolution with staff and voted to recommend it for approval at this meeting. He then moved for its approval. Commissioner Barkerding seconded the motion. **MOTION CARRIED UNANIMOUSLY.**

- D. Consider Approval of a Resolution Amending and Supplementing a Resolution Adopted by the Board of Commissioners of the Port of New Orleans on February 22, 2018, Giving Preliminary Approval of the Issuance of Not Exceeding \$35,000,000 of Board of Commissioners of the Port of New Orleans Port Facility Revenue Bonds or Special Facility Bonds in One or More Series, Allowing the Use of Port Facility Revenue Bonds, Special Facility Revenue Bonds and Capital Lease Obligations, Increasing the Reimbursement Limit to \$5,000,000 and Other Matters in Connection Therewith.**

Mr. Wendel presented and recommended approval of a resolution to amend and supplement a resolution adopted by the Board of Commissioners of the Port of New Orleans on February 22, 2018, giving preliminary approval of the issuance of not exceeding \$35,000,000 of Board of Commissioners of the Port of New Orleans Port Facility Revenue bonds or Special Facility Bonds in one or more series, allowing the use of Port Facility Revenue Bonds, Special Facility Revenue Bonds and Capital Lease Obligations, increasing the reimbursement limit to \$5,000,000 and other matters in connection therewith.

Chairman Chouest advised the Board that the Budget Committee had reviewed the resolution with staff and then voted to recommend it for approval at this meeting. He then moved for its approval. Commissioner Berger seconded the motion. **MOTION CARRIED UNANIMOUSLY.**

- E. Consider Approval of a Resolution Approving the Board of Commissioners of the Port of New Orleans' Financial and Operating Plan for Fiscal Year 2019.**

Mr. Wendel presented and recommended approval of a resolution approving the Board of Commissioners of the Port of New Orleans' Financial and Operating Plan for Fiscal Year 2019.

Chairman Chouest advised the Board that the Budget Committee had reviewed the resolution with staff and voted to recommend it for approval at this meeting. He then moved for its approval. Commissioner Hernandez seconded the motion.
MOTION CARRIED UNANIMOUSLY.

F. Consider Approval of a Resolution Declaring *The Times-Picayune* as the Official Journal of the Board of Commissioners of the Port of New Orleans for Fiscal Year 2019.

Ms. Dolese presented and recommended approval of a resolution declaring *The Times-Picayune* as the official journal of the Board of Commissioners of the Port of New Orleans for fiscal year 2019.

Chairman Chouest advised the Board that the Budget Committee had reviewed the resolution with staff and voted to recommend it for approval at this meeting. He then moved for its approval. Commissioner Hernandez seconded the motion.
MOTION CARRIED UNANIMOUSLY.

VI. Report by the President and Chief Executive Officer

Ms. Christian acknowledged both the staff of the Port and NOPB for their participation in the fiscal year budget.

Ms. Christian announced that the Port is hosting three high school students for a five-week internship as part of the Port's participation in Youth Force NOLA's Summer Internship Program.

Ms. Christian announced that the National Waterways Conference will hold their 2018 Annual Meeting here in New Orleans in September, and that the Port will be a sponsor for the event.

Ms. Christian recognized the Port's Sustainable Development Department with their success in establishing the Port's first employee-led Safety Committee.

VII. Commissioner' Comments

Chairman Chouest announced that Commissioner Barkerding would be concluding his five-year term of service, and acknowledged the presence of former Commissioners Kearney and Bergeron, who were in attendance to commemorate the occasion. Chairman Chouest invited Commissioner Barkerding to share his departing remarks.

Commissioner Barkerding delivered his departing speech, reflecting on his tenure as a Commissioner of the Port of New Orleans. Chairman Chouest presented Commissioner Barkerding with a plaque in recognition of his tenure and service as commissioner.

Commissioners and Ms. Christian thanked Commissioner Barkerding for his service to the Port.

VIII. Administration of Oath of Office to Jack C. Jensen, Jr.

Chairman Chouest invited the Port's Executive Counsel, Mr. Colletta, to administer the Oath of Office to Mr. Jack C. Jensen, Jr. The Oath of Office was properly administered to Mr. Jensen.

Commissioners and Ms. Christian welcomed Commissioner Jensen, and he delivered a few comments on being appointed to the Board of Commissioners.

IX. Adjournment

There being no further business to come before the Board, the meeting was adjourned at 11:35 A.M.

NEXT MEETING:

11:00 A.M., Thursday, July 26, 2018