

**THE BOARD OF COMMISSIONERS OF  
THE PORT OF NEW ORLEANS  
MINUTES OF  
THE BUDGET COMMITTEE MEETING  
MONDAY, JULY 22, 2019**

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**A MEETING OF THE BUDGET COMMITTEE OF THE BOARD OF COMMISSIONERS OF THE PORT OF NEW ORLEANS, HELD IN THE PRESENTATION ROOM ON THE FOURTH FLOOR AT ITS OFFICES LOCATED AT 1350 PORT OF NEW ORLEANS PLACE, NEW ORLEANS, LOUISIANA, WAS CALLED TO ORDER BY COMMITTEE CHAIR TARA C. HERNANDEZ AT 1:34 P.M. ON MONDAY, JULY 22, 2019.**

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**COMMITTEE MEMBERS PRESENT:** Tara C. Hernandez, Committee Chair  
Arnold B. Baker, Member  
Laney J. Chouest, Member  
Darryl D. Berger, Member  
William H. Langenstein, III, Member  
Charles H. Ponstein, Member

**ABSENT:** Jack C. Jensen, Jr., Member

**STAFF:** B. Christian, President and Chief Executive Officer  
A. Fant, Vice President, Planning and Facilities  
M. Ganon, Vice President, Public Affairs  
R. Wendel, Chief Financial Officer  
B. Landry, Vice President, Commercial  
T. Carter, Director, Procurement  
A. Evett, Director, Engineering  
M. Verderame, Director, Records  
E. Pansano, Director, Internal Audit  
C. Coates, Director, Real Estate  
M. Scelson, Assistant General Counsel  
J. Ragusa, Manager, Communications  
A. Madere, Manager, Records  
C. Alfonso, Manager, Community Engagement  
A. Aragon Dolese, Director, Communications  
J. Guidry, Director, Maintenance  
B. Nalley, Port Attorney

**GUESTS:** M. Stolzman, NOPB  
A. Moore, NOPB  
N. Sylvester, Arthur J. Gallagher, Inc.  
R. Winn, Arthur J. Gallagher, Inc.

## **I. Determination of Quorum and Call to Order**

Committee Chair Hernandez determined the existence of a quorum and called the meeting to order at 1:34 p.m.

## **II. Briefing and Discussion Items:**

### **A. Recommend to the Board at its Regular Monthly Meeting the Acceptance of the Consolidated Financial Statements for June, 2019.**

Mr. Wendel distributed the June 2019 financial reports to the Board, a copy of which is made a part of these minutes. He provided an overview of the Board's and the New Orleans Public Belt Railroad Corporation's ("NOPB's") expenses, revenues, and budgets on both a monthly and fiscal year-to-date basis.

Mr. Landry provided a volume report to the Committee. He stated the container business remains strong, exceeding previous Board record totals and approaching 620,000 twenty-foot equivalent unit ("TEUs"). He noted there has been consistent growth in the container business over the last eighteen months, and approximately a 12% growth over the previous fiscal year. He stated there is a slight increase in breakbulk revenue, including some positive growth for the aluminum business.

Mr. Landry noted that cruise business remains strong for the year. He estimated that for July, the Board could anticipate an overall economic impact of \$70,000-\$90,000 for lost revenues due to Hurricane Barry impacts.

Mr. Stolzman provided an overview of business line volumes for NOPB. He noted that while overall interline volumes remain flat, beginning in July, significant increases are expected due to a new agreement with Norfolk Southern. Significant growth in local switching has resulted from growth related to the plastics business. He noted that dwell figures for NOPB over the last two quarters have averaged 13-hours, indicating a very fluid operation.

Mr. Wendel stated that on a consolidated basis, overall revenues came in at over \$100 million. He noted that the positive year-end revenue growth should help improve the bond ratings for the Board.

The Board's container crane revenues were over \$100,000 for the month and almost \$1 million for the year, which helped offset shortfalls in breakbulk revenues impacted by tariffs. Cruise revenues were \$200,000 over budget for the month and on budget for the fiscal year-end. Real estate was approximately \$400,000 over budget for the fiscal year.

The NOPB is continuing at \$2.7 million per month in revenues.

Commissioner Langenstein joined the meeting at 1:40 p.m.

For the month, the Board is \$317,000 below budget in operating income. For the year, the Board is \$328,000 above budget in expenses. He noted that labor expenses were \$1.5 million under budget for the year, while other significant year-end expenses include required maintenance projects. Operating income is \$20.7 million against a budget of \$20.1 million, ending almost \$600,000 above budget in operating income.

Mr. Wendel stated that for the month, NOPB has \$2.7 million in revenues, with operating income at \$835,000. He noted a reduction in maintenance expenses for NOPB. For the year, NOPB will finish on budget with \$2.1 million in operating income.

Commissioner Baker asked how staff were ensuring that budget cuts did not affect safety programs. Mr. Wendel confirmed that there were no budget cuts made to safety programs or functions.

Commissioner Berger made a motion to recommend acceptance of the June, 2019 consolidated financial statements at the Regular Board meeting. Commissioner Baker seconded the motion. **MOTION CARRIED UNANIMOUSLY.**

**B. Recommend to the Board at its Regular Monthly Meeting a Resolution Confirming to Auditors the Board's Compliance with Applicable Laws and Accounting Principles as Set Out in the Louisiana Legislative Auditor's Compliance Questionnaire.**

Mr. Wendel presented and recommended approval of the resolution. He noted that the Compliance Questionnaire is an annual requirement by the Louisiana Legislative Auditor. This form is provided to the Board's independent external auditors Carr, Riggs, & Ingram, LLC, to certify the Board's compliance with Louisiana's Public Bid Law, ethics rules, Open Meetings Law, debt regulations, budget regulations, and proper accounting reporting principles. He noted there were no Fiscal Year 2019 exceptions to report.

Commissioner Berger made a motion to recommend approval of the resolution at the Regular Board meeting. Commissioner Chouest seconded the motion. **MOTION CARRIED UNANIMOUSLY.**

**III. Public Comment**

Committee Chair Hernandez called for any public comment, but there was none.

**IV. Adjournment**

There being no further business to come before the Committee, Committee Chair Hernandez called for a motion to adjourn. Commissioner Langenstein so moved, and Commissioner Chouest seconded. **MOTION CARRIED UNANIMOUSLY** and the meeting was adjourned at 1:50 p.m.

**THE BOARD OF COMMISSIONERS OF  
THE PORT OF NEW ORLEANS  
MINUTES OF  
THE PLANNING AND ENGINEERING COMMITTEE MEETING  
MONDAY, JULY 22, 2019**

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**A MEETING OF THE PLANNING AND ENGINEERING COMMITTEE OF THE BOARD OF COMMISSIONERS OF THE PORT OF NEW ORLEANS, HELD IN THE PRESENTATION ROOM ON THE FOURTH FLOOR AT ITS OFFICES LOCATED AT 1350 PORT OF NEW ORLEANS PLACE, NEW ORLEANS, LOUISIANA, WAS CALLED TO ORDER BY COMMITTEE CHAIRMAN WILLIAM H. LANGENSTEIN, III, AT 1:51 P.M. ON MONDAY, JULY 22, 2019.**

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**COMMITTEE MEMBERS PRESENT:** William H. Langenstein, III, Committee Chairman  
Arnold B. Baker, Member  
Tara C. Hernandez, Member  
Laney J. Chouest, Member  
Darryl D. Berger, Member  
Charles H. Ponstein, Member

**ABSENT:** Jack C. Jensen, Jr., Member

**STAFF:** B. Christian, President and Chief Executive Officer  
A. Fant, Vice President, Planning and Facilities  
M. Ganon, Vice President, Public Affairs  
R. Wendel, Chief Financial Officer  
B. Landry, Vice President, Commercial  
T. Carter, Director, Procurement  
A. Evett, Director, Engineering  
M. Verderame, Director, Records  
E. Pansano, Director, Internal Audit  
C. Coates, Director, Real Estate  
M. Scelson, Assistant General Counsel  
J. Ragusa, Manager, Communications  
A. Madere, Manager, Records  
C. Alfonso, Manager, Community Engagement  
A. Aragon Dolese, Director, Communications  
J. Guidry, Director, Maintenance  
B. Nalley, Port Attorney

**GUESTS:** M. Stolzman, NOPB  
A. Moore, NOPB  
N. Sylvester, Arthur J. Gallagher, Inc.  
R. Winn, Arthur J. Gallagher, Inc.

## **I. Determination of Quorum and Call to Order**

Committee Chairman Langenstein determined the existence of a quorum and called the meeting to order at 1:51 p.m.

## **II. Briefing and Discussion Items:**

### **A. Recommend to the Board at its Regular Monthly Meeting a Resolution Awarding a Contract to Pointer Smith Contracting Corporation, in the Amount of \$492,275, for the Crane Rail Joint Repair Phase I Project for the Nashville Avenue “B” and Napoleon Avenue “A” Wharves.**

Mr. Evett presented and recommended approval of the resolution. He noted the scope of the work includes repairs to expansion joints, bolted rail splices, and frog crossings on crane rail located on Nashville Avenue “B” and Napoleon Avenue “A” wharves. The crane rail, which was originally installed in the 1990’s and early 2000’s, has become worn and is causing damage to the wheels of the container gantry cranes. This project has been scheduled in phases to minimize interruptions to the tenants’ operations, and Phase I is anticipated to take 67 days.

Three bids were received for the project, and Pointer Smith Contracting Corporation was determined to be the lowest responsive and responsible bidder with a bid of \$492,275.00. Funds for this project are allocated in the Board’s Capital Investment Plan.

Commissioner Hernandez asked whether this project was required to prepare the container terminals for the newly-ordered container cranes. Mr. Evett confirmed that this project was required maintenance for the container terminals, and that the entire scope of this maintenance work would be completed in three phases.

Committee Chairman Langenstein questioned why the pre-bid estimate of \$300,000 to \$330,000 differed so much from the bids received. Mr. Evett confirmed that the Engineering Department had less historical reference for determining the pre-bid estimate for this particular project.

Commissioner Hernandez moved to recommend approval of the resolution at the Regular Board meeting. Commissioner Ponstein seconded the motion. **MOTION CARRIED UNANIMOUSLY.**

### **B. Recommend to the Board at its Regular Monthly Meeting a Resolution Awarding a Contract to Centric Gulf Coast, Inc. in the Amount of \$4,273,240 for the Nashville Terminal Conversion to Container and Crane Rail Extension – Electrical Modifications and Paving Improvements, a Port Priority Project.**

Mr. Evett presented and recommended approval of the resolution. He noted the scope of work includes electrical and pavement work in preparation for demolition of the Nashville Avenue Wharf “C” shed to accommodate the Board’s new container gantry cranes. Work

covered under the contract includes replacing the existing electrical switchgear, as well as installing new duct banks, conduit, and lighting panels. Additionally, this contract will include the filling of an existing loading dock with lightweight materials and constructing concrete pavement over the new fill. This contract is the first of several phases which will be awarded under the Nashville Terminal Conversion to Container and Crane Rail Extension Project. This phase is anticipated to require 185 days to complete.

Three bids were received for the project, and Centric Gulf Coast, Inc. was determined to be the lowest responsive and responsible bidder with a bid of \$4,273,240.00. The contract is funded in part by grants from the Port Construction and Development Priority Program administered by the Louisiana Department of Transportation and Development. Remaining funds are budgeted in the Board's Capital Investment Plan.

Commissioner Chouest asked if there was a reason for grouping the electrical and paving work into the same project phase. Mr. Evett explained that the pavement work is minimal in comparison to the overall scope of the project, and that completion of the pavement work was needed to coordinate future project phases.

Commissioner Hernandez inquired as to whether this project was anticipated to cause disruption to tenant operations. Mr. Evett and Ms. Fant noted that for short portions of this project, there would be operational interruptions, including limiting use of cranes at certain periods of the project.

Commissioner Hernandez moved to recommend approval of the resolution at the Regular Board Meeting. Commissioner Chouest seconded the motion. **MOTION CARRIED UNANIMOUSLY.**

**C. Recommend to the Board at its Regular Monthly Meeting a Resolution Awarding a Contract to John Stone Oil Distributor, L.L.C., for the As-Needed Purchase and Delivery of Marine Diesel Fuel for a Term of Two Years.**

Mr. Guidry presented and recommended approval of the resolution. He stated that this contract provides for the as-needed purchase and delivery of marine diesel fuel to supply the Board's floating equipment, including the dredge, fireboat, and pile driver. He noted that in accordance with the Louisiana Public Bid Law, the pricing per gallon under the contract is calculated according to the S&P Global Platts Index AATGZ00, applicable taxes, and the vendor's fixed markup.

The Board received only one bid from John Stone Oil Distributor, L.L.C., and the proposed contract term is for a period of two years. Mr. Guidry noted that while consumption of fuel will vary according to the Board's needs, based on the Platts Index at the time of this bid, the anticipated spend for this contract is approximately \$343,652 per year. Funding for the contract is budgeted in the Fiscal Year Expense Budget.

Commissioner Hernandez asked if there was opportunity to maximize cost savings by combining other fuel contracts held by the Board or the New Orleans Public Belt Railroad

Corporation (“NOPB”). Mr. Guidry noted that this contract provides for specialized water-borne delivery of the fuel, making this contract unique from other fuel purchase contracts. He also noted that the Board advertised this public bid to a competitive market, but that only one bid was received in response.

Commissioner Ponstein moved to recommend approval of the resolution at the Regular Board meeting. Commissioner Chouest seconded the motion. **MOTION CARRIED UNANIMOUSLY.**

### **III. Public Comment**

Committee Chairman Langenstein called for public comment, but there was none.

### **IV. Adjournment**

There being no further business to come before the committee, Committee Chairman Langenstein called for a motion to adjourn. Commissioner Chouest moved to adjourn and Commissioner Berger seconded. **MOTION CARRIED UNANIMOUSLY** and the meeting adjourned at 2:03 p.m.

**THE BOARD OF COMMISSIONERS OF  
THE PORT OF NEW ORLEANS  
MINUTES OF  
THE PROPERTY AND INSURANCE COMMITTEE MEETING  
MONDAY, JULY 22, 2019**

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**A MEETING OF THE PROPERTY AND INSURANCE COMMITTEE OF THE BOARD OF COMMISSIONERS OF THE PORT OF NEW ORLEANS, HELD IN THE PRESENTATION ROOM ON THE FOURTH FLOOR AT ITS OFFICES LOCATED AT 1350 PORT OF NEW ORLEANS PLACE, NEW ORLEANS, LOUISIANA, WAS CALLED TO ORDER BY COMMITTEE CHAIRMAN DARRYL D. BERGER AT 2:04 P.M. ON MONDAY, JULY 22, 2019.**

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**COMMITTEE MEMBERS PRESENT:** Darryl D. Berger, Committee Chairman  
Arnold B. Baker, Member  
Laney J. Chouest, Member  
Tara C. Hernandez, Member  
William H. Langenstein, III, Member  
Charles H. Ponstein, Member

**ABSENT:** Jack C. Jensen, Jr., Member

**STAFF:** B. Christian, President and Chief Executive Officer  
A. Fant, Vice President, Planning and Facilities  
M. Ganon, Vice President, Public Affairs  
R. Wendel, Chief Financial Officer  
B. Landry, Vice President, Commercial  
T. Carter, Director, Procurement  
A. Evett, Director, Engineering  
M. Verderame, Director, Records  
E. Pansano, Director, Internal Audit  
C. Coates, Director, Real Estate  
M. Scelson, Assistant General Counsel  
J. Ragusa, Manager, Communications  
A. Madere, Manager, Records  
C. Alfonso, Manager, Community Engagement  
A. Aragon Dolese, Director, Communications  
J. Guidry, Director, Maintenance  
B. Nalley, Port Attorney

**GUESTS:** M. Stolzman, NOPB  
A. Moore, NOPB  
N. Sylvester, Arthur J. Gallagher, Inc.  
R. Winn, Arthur J. Gallagher, Inc.



## I. Determination of Quorum and Call to Order

Committee Chairman Berger determined the existence of a quorum and called the meeting to order at 2:04 p.m.

## II. Briefing and Discussion Item:

- A. **Recommend to the Board at its Regular Monthly Meeting a Resolution Authorizing the President and Chief Executive Officer to Enter into a Professional Services Contract with Arthur J. Gallagher Risk Management Services, Inc. to Provide Property and Casualty Insurance Broker Services for a Period of Three Years with Two One-Year Renewal Options, at a Cost Not to Exceed \$350,000 for the First Year, \$325,000 for the Second Year, and \$300,000 Annually for the Remaining Term.**

Mr. Wendel presented and recommended approval of the resolution. He stated that the Board's Property and Casualty Insurance Broker manages the process of obtaining bids for property insurance coverage for the Board's property with values in excess of \$1 billion, and also various lines of liability insurance including marine, rail, and police.

Seven firms responded to a request for proposals, and based on the evaluation criteria, the selection committee recommends awarding the contract to Arthur J. Gallagher Risk Management Services, Inc. ("Gallagher"). The contract is for an initial term of three years, with two one-year renewal options, to begin effective August 1, 2019. Funds for these services are budgeted in the Fiscal Year Operating Budget.

Commissioner Chouest asked for additional information on Gallagher's proposed SBE/DBE company, L-Force Management Group, Inc. Ms. Nancy Sylvester, spoke on behalf of Gallagher to provide an overview of her company's experience with L-Force Management Group, Inc.

Commissioner Baker asked Mr. Wendel to provide an overview of the selection process for this contract. Mr. Wendel provided a description of major aspects of the scoring and interviewing process.

Commissioner Ponstein recommended that the Board consider reviewing the score summaries of future competitive evaluation committee selections.

Commissioner Langenstein made a motion to recommend approval of the resolution at the Regular Board meeting. Commissioner Hernandez seconded the motion. **MOTION CARRIED UNANIMOUSLY.**

## III. Public Comment

Committee Chairman Berger called for public comment, but there was none.

#### **IV. Adjournment**

There being no further business to come before the committee, Committee Chairman Berger called for a motion to adjourn. Commissioner Chouest moved to adjourn. Commissioner Baker seconded. **MOTION CARRIED UNANIMOUSLY** and the meeting adjourned at 2:21 p.m.

**THE BOARD OF COMMISSIONERS OF  
THE PORT OF NEW ORLEANS  
MINUTES OF  
THE EXECUTIVE COMMITTEE MEETING  
MONDAY, JULY 22, 2019**

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**A MEETING OF THE BUDGET COMMITTEE OF THE BOARD OF COMMISSIONERS OF THE PORT OF NEW ORLEANS, HELD IN THE PRESENTATION ROOM ON THE FOURTH FLOOR AT ITS OFFICES LOCATED AT 1350 PORT OF NEW ORLEANS PLACE, NEW ORLEANS, LOUISIANA, WAS CALLED TO ORDER BY COMMITTEE CHAIRMAN ARNOLD B. BAKER AT 2:55 P.M. ON MONDAY, JULY 22, 2019.**

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**COMMITTEE MEMBERS PRESENT:** Arnold B. Baker, Committee Chairman  
Tara C. Hernandez, Member  
Laney J. Chouest, Member  
Darryl D. Berger, Member  
William H. Langenstein, III, Member  
Charles H. Ponstein, Member

**ABSENT:** Jack C. Jensen, Jr., Member

**STAFF:** B. Christian, President and Chief Executive Officer

**I. Determination of Quorum and Call to Order**

Committee Chairman Baker determined the existence of a quorum and called the meeting to order at 2:55 p.m.

**II. Briefing and Discussion Item:**

**A. Executive Session to Discuss the Annual Performance Evaluation of Ms. Brandy Christian as the Board's President and Chief Executive Officer.**

Committee Chairman Baker called for a motion to enter into closed executive session to discuss the annual performance evaluation of Ms. Brandy Christian, as the Board's President and Chief Executive Officer.

Commissioner Chouest motioned to enter into a closed executive session and Commissioner Hernandez seconded. The **MOTION CARRIED UNANIMOUSLY** and the Committee entered into closed session.

Following conclusion of the discussion, Commissioner Berger called for a motion to end executive session and return to the open meeting. Commissioner Hernandez seconded. **MOTION CARRIED UNANIMOUSLY** and the executive session ended.

### **III. Public Comment**

Committee Chairman Baker called for any public comment, but there was none.

### **IV. Adjournment**

There being no further business to come before the Committee, Committee Chairman Baker called for a motion to adjourn. Commissioner Langenstein so moved, and Commissioner Chouest seconded. **MOTION CARRIED UNANIMOUSLY** and the meeting was adjourned at 3:42 p.m.

**THE BOARD OF COMMISSIONERS OF  
THE PORT OF NEW ORLEANS  
MINUTES OF  
THE REGULAR BOARD MEETING  
THURSDAY, JULY 25, 2019**

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**A REGULAR MEETING OF THE BOARD OF COMMISSIONERS OF THE PORT OF NEW ORLEANS, HELD IN THE FIRST FLOOR AUDITORIUM AT ITS OFFICES LOCATED AT 1350 PORT OF NEW ORLEANS PLACE, NEW ORLEANS, LOUISIANA, WAS CALLED TO ORDER BY CHAIRMAN ARNOLD B. BAKER, AT 1:49 P.M. ON THURSDAY, JULY 25, 2019.**

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**COMMISSIONERS  
PRESENT:**

Arnold B. Baker, Chairman  
Tara C. Hernandez, Vice-Chair  
Laney J. Chouest, Member  
Charles H. Ponstein, Member

**COMMISSIONERS  
ABSENT:**

Darryl D. Berger, Secretary-Treasurer  
William H. Langenstein, III, Member  
Jack C. Jensen, Member

**STAFF:**

B. Christian, President and Chief Executive Officer  
B. Landry, Vice President, Commercial  
A. Fant, Vice President, Planning and Facilities  
M. Ganon, Vice President, Public Affairs  
R. Wendel, Chief Financial Officer  
A. Evett, Director, Engineering  
J. Guidry, Director, Maintenance  
M. Verderame, Director, Records  
M. Scelson, Assistant General Counsel  
J. Schechter, Manager, Communications  
M. Smith, Administrative Assistant  
W. Stokes, Administrative Assistant  
D. Feraci, Administrative Assistant  
E. Pansano, Director, Internal Audit  
C. Coates, Director, Real Estate  
J. Mansour, Director, Commercial  
A. Madere, Manager, Records  
J. Woodward, Manager, Permitting  
J. Swartout, Commercial  
M. Villarreal, Risk Management  
A. Taylor, Procurement

**GUESTS:**

M. Stolzman, NOPB  
T. Haver, NOPB

B. Franklin, NOPB  
A Moore, NOPB  
C. Kocur, NOPB  
M. Smith, NOPB  
H. Blackwell, BDE, LLC  
P. Roberts, Empaq Group, LLC  
J. Keever, T. Parker Host  
J. Fay

**I. Determination of Quorum and Call to Order**

Chairman Baker determined the existence of a quorum and called the meeting to order at 1:49 p.m.

**II. General Public Comment**

Chairman Baker called for general public comment, but there was none.

**III. Approval of June 2019 Public Meeting Minutes**

On motion duly made by Commissioner Chouest and seconded by Vice-Chair Hernandez, the Board unanimously approved the minutes of its public meetings for June 2019, as previously circulated.

**IV. Acceptance of June 2019 Consolidated Financial Statements**

Mr. Wendel provided a summary overview of the financial statements for June, 2019, a copy of which are made a part of these minutes. He noted June and fiscal year-to-date figures for gross revenues, labor costs, operating costs, and operating incomes for the Board, as well as on a consolidated basis with the New Orleans Public Belt Railroad Corporation (“NOPB”).

Chairman Baker advised the Board that the Budget Committee had reviewed the financial statements and voted to recommend them for acceptance at this meeting. Vice-Chair Hernandez motioned to accept the financial statements and Commissioner Chouest seconded. **MOTION CARRIED UNANIMOUSLY.**

**V. Actions Required:**

**A. Consider Approval of a Resolution Confirming to Auditors the Board’s Compliance with Applicable Laws and Accounting Principles as Set Out in the Louisiana Legislative Auditor’s Compliance Questionnaire.**

Mr. Wendel presented and recommended approval of the resolution. He stated the Board must complete an annual Legislative Auditor’s Compliance Questionnaire which is given to the Board’s independent auditors, Carr, Riggs & Ingram, to confirm the Board’s

compliance with applicable laws and accounting principles as set forth in the Louisiana Legislative Auditor's Compliance Questionnaire. He stated this confirmation is in connection with the audit of the Board's financial statements for the Fiscal Year 2019, ended June 30, 2019.

Chairman Baker advised the Board that the Budget Committee had reviewed the item and voted to recommend it for approval at this meeting. Commissioner Ponstein motioned to approve the resolution and Commissioner Chouest seconded the motion. **MOTION CARRIED UNANIMOUSLY.**

**B. Consider Approval of a Resolution Awarding a Contract to Pointer Smith Contracting Corporation, in the Amount of \$492,275 for the Crane Rail Joint Repair Phase I Project for the Nashville Avenue "B" and Napoleon Avenue "A" Wharves.**

Mr. Evett presented and recommended approval of the resolution. He stated this is the first phase of a multi-phase project to repair crane rail joints on the Nashville Avenue "B" and Napoleon Avenue "A" wharves. The project has been scheduled in phases to minimize disruption to the tenants' operations and Phase I is anticipated to be complete in 67 calendar days.

Mr. Evett stated three bids were received, and Pointer Smith Contracting Corporation was determined to be the lowest responsive and responsible bidder. Funds for this project are allocated in the Capital Investment Plan.

Chairman Baker advised the Board that the Planning and Engineering Committee had reviewed the item and voted to recommend it for approval at this meeting. Commissioner Chouest motioned to approve the resolution and Vice-Chair Hernandez seconded the motion. **MOTION CARRIED UNANIMOUSLY.**

**C. Consider Approval of a Resolution Awarding a Contract to Centric Gulf Coast, Inc., in the Amount of \$4,273,240, for the Nashville Terminal Conversion to Container and Crane Rail Extension – Electrical Modifications and Paving Improvements, a Port Priority Project.**

Mr. Evett presented and recommended approval of the resolution. He stated this project includes electrical and pavement work in preparation for the demolition of the Nashville Wharf "C" Shed to accommodate the Board's new container gantry cranes. More specifically, this work includes replacing the existing electrical switchgear, installing new duct banks, conduit, and a new lighting panel for future lights, filling an existing loading dock with lightweight materials and constructing concrete pavement over the new fill. This contract is the first of several phases which will be awarded under the Nashville Terminal Conversion to Container and Crane Rail Extension Project, which is funded in part by grants from the Port Construction and Development Priority Program administered by the Louisiana Department of Transportation and Development ("DOTD").

Three bids were received and Centric Gulf Coast, Inc. was determined to be the lowest responsive and responsible bidder.

Chairman Baker advised the Board that the Planning and Engineering Committee had reviewed the item and voted to recommend it for approval at this meeting. Commissioner Chouest motioned to approve the resolution and Vice-Chair Hernandez seconded the motion. **MOTION CARRIED UNANIMOUSLY.**

**D. Consider Approval of a Resolution Awarding a Contract to John Stone Oil Distributor, L.L.C., for the As-Needed Purchase and Delivery of Marine Diesel Fuel, for a Term of Two Years.**

Mr. Guidry presented and recommended approval of the resolution. He stated that in accordance with the Louisiana Public Bid Law, the price per gallon is based on a calculation of the S&P Global Platts Index AATGZ00 "ULSD USGC Waterborne," applicable taxes, and the vendor's fixed markup.

Mr. Guidry stated John Stone Oil Distributor, L.L.C. was the sole bidder. Funds for the contract are allocated in the Fiscal Year Expense Budget.

Mr. Guidry responded to Commissioner Ponstein's question as to whether staff were aware of any other vendors capable of providing delivery of the diesel fuel to the marine vessels. He stated efforts were made to solicit bids from other vendors, but only one bid was received.

Mr. Guidry responded to Vice-Chair Hernandez's question regarding delivery of the fuel, noting the delivery occurs via barge on the water.

Chairman Baker advised the Board that the Planning and Engineering Committee had reviewed the item and voted to recommend it for approval at this meeting. Commissioner Ponstein motioned to approve the resolution and Vice-Chair Hernandez seconded the motion. **MOTION CARRIED UNANIMOUSLY.**

**E. Consider Approval of a Resolution Authorizing the President and Chief Executive Officer to Enter into a Professional Services Contract with Arthur J. Gallagher Risk Management Services, Inc. to Provide Property and Casualty Insurance Broker Services for a Period of Three Years with Two One-Year Renewal Options, at a Cost Not to Exceed \$350,000 for the First Year, \$325,000 for the Second Year, and \$300,000 Annually for the Remaining Term.**

Mr. Wendel presented and recommended approval of the resolution. He stated seven firms responded to a request for proposals, and the evaluation committee recommends Arthur J. Gallagher Risk Management Services, Inc. to be the Board's Property and Casualty Insurance Broker.



Mr. Wendel gave an overview of the scope and services, which will include managing the process of obtaining bids for property insurance coverages with values in excess of \$1 billion, and for various lines of liability insurance including marine, rail, and police. He noted the contract term is for three years with two one-year renewal options.

Chairman Baker advised the Board that the Property and Insurance Committee had reviewed the item and voted to recommend it for approval at this meeting. Vice-Chair Hernandez motioned to approve the resolution and Commissioner Ponstein seconded the motion. **MOTION CARRIED UNANIMOUSLY.**

#### **VI. Commissioners' Comments**

Chairman Baker called for Commissioners' comments, but there were none.

#### **VII. Report by the President and Chief Executive Officer**

Ms. Christian announced that Royal Caribbean Cruise Lines will be returning to launch year-round cruises from New Orleans with the new vessel *Fantasies of the Seas*, which is set to begin January 2020.

Ms. Christian welcomed Ms. Trish Haver as the new Vice President of Strategy and Industrial Development for the NOPB.

#### **VIII. Adjournment**

There being no further business to come before the Board, Chairman Baker called for a motion to adjourn. Vice-Chair Hernandez motioned, and Commissioner Ponstein seconded. **MOTION CARRIED UNANIMOUSLY** and Chairman Baker adjourned the meeting at 2:10 p.m.